

## COMMISSIONERS SPECIAL MEETING

FEBRUARY 5, 2021

*YORK,ss*

At a special meeting of the County Commissioners of the County of York, begun and holden at the York County Government Building in Alfred, within and for the County of York, being held on Friday, February 5, 2021 A. D. at 8:00 a.m.

### COMMISSIONERS PRESENT:

Richard R. Dutremble  
Richard Clark  
Robert Andrews (VIA ZOOM)  
Allen Sicard  
Donna Ring

County Manager Gregory Zinser and Deputy County Manager Linda Corliss were present at the meeting.

### YOU ARE INVITED TO RISE AND SALUTE THE FLAG OF THE UNITED STATES

#### 02-05-2021 ITEM

##### 1 PUBLIC COMMENT(S) ON ANY ITEM(S)

None

##### 2 TO REVIEW AND POSSIBLE APPROVAL OF LEASE FOR SANFORD SITE FOR COVID-19 VACCINATIONS

County Manager Zinser explained that the County has reached an agreement with the leasing firm for the Sanford site. The Agreement has been approved by our legal counsel, explained County Manager Zinser. It will be the first mass vaccination site in York County and goes hand in hand with the work EMA had been doing here. He added that the rent is \$22,000 monthly. EMA Director Cleaves is also on the ZOOM call if Commissioners have any questions, reported the County Manager.

Commissioner Sicard asked what it will take to get the site ready for occupancy.

County Manager Zinser stated that Southern Maine Healthcare and CDC will be assisting with equipment and materials. Commissioner Sicard replied that we need a lot of equipment to include computers.

EMA Director Cleaves stated that there will be some additional expenses. Southern Maine Healthcare is assisting with a lot of these items. The software system for registration will be brought in by them. Signage will also be needed. EMA Director Cleaves informed all that York Hospital has opted to proceed with an independent effort. Director Cleaves added that an MOU was signed with the CDC and they will also contribute a lot to this site. Anything that goes into this site is reimbursable, stated Director Cleaves.

Commissioner Sicard asked about personnel and will they be volunteers or paid?

EMA Director Cleaves explained that he and Chief Hooper participated in a conference call with Southern Maine Healthcare and put a model together that shows about 50 people are needed to run the vaccination center. Again, this cost is fully reimbursable. Sanford P.D. can start as soon as needed with staff to assist with security.

Commissioner Clark asked if there will be on-site, designated parking. EMA Director Cleaves responded that he is uncertain but that they will try to block parking off for some who have difficulty getting around. We have not spoken to anyone yet there at the shopping center.

Commissioner Clark said this is a concern as many people have mobility problems. Director Cleaves replied that they had toured the Scarborough Downs site and that they do have help for people to get around so they will certainly look into this.

Commissioner Andrews asked if we have looked into additional insurances and liability and what about publicity? We can have this great facility, continued Commissioner Andrews, but people need to know that it exists. County Manager Zinser replied that the insurance related issues and liability related issues are all addressed in the contract and the Maine Tort Claims Act. Commissioner Andrews asked about publicity and scheduling -how are they being handled?

EMA Director Cleaves explained that there is a scheduling process that takes place. All involved will train on this system and individuals wishing to receive the vaccine will register at home. They will receive a very specific time with 7 minutes between individuals. There won't be any mass grouping of people and there will not be lag time.

Commissioner Ring asked if the cost of \$22,000 a month for rental of the building was researched and is it the market value for the area as it is a lot of money. County Manager Zinser explained that they worked with an area real estate agent and agreed that it is a lot of money.

Commissioner Clark motioned to approve the Agreement and authorize the County Manager to sign. Commissioner Sicard seconded the motion. DISCUSSION:

Commissioner Sicard asked if it was necessary to put in the motion other costs that will accumulate will be tracked and reimbursed. County Manager Zinser replied that is assumed but he asked for an amendment to the motion to authorize EMA Director Art Cleaves to sign the Agreement.

Commissioner Clark withdrew his motion. Commissioner Sicard withdrew his seconding of the motion.

Commissioner Clark motioned to approve the Agreement and authorize EMA Director Art Cleaves to sign the Agreement. Commissioner Sicard seconded the motion.

Vote (by roll call) 5-0.

Reporter Tammy Wells asked if there was a potential start date to open the vaccination site. EMA Director Cleaves replied that they are looking at February 15<sup>th</sup> but that there is lots of work to be done.

County Manager Zinser added that it is important to point out that it is also largely dependent on vaccine supply given to us for this site.

Commissioner Sicard reminded all that a previous meeting, EMA Director Cleaves stated that the site would not administer 1,000 vaccines a day upon opening but rather ramp up to that number. Director Cleaves stated this is correct.

### **3 TO MEET IN EXECUTIVE SESSION TO CONSULT WITH LEGAL COUNSEL PURSUANT TO 1 M.R.S.A. § 405 (6) (E)**

Commissioner Clark motioned to enter into executive session per the above-noted statute. Commissioner Sicard seconded the motion. Vote (by roll call) 5-0.

Attorney O'Brien present in this session.

Commissioner Clark motioned to come out of executive session. Commissioner Sicard seconded the motion. Vote (by roll call) 4-1 (with Commissioner Andrews no longer on the ZOOM call).

**4 TO TAKE ANY ACTION, IF NECESSARY**

Action taken: Commissioner Clark motioned to authorize the County Manager to release the report titled, "*Report Regarding COVID Outbreak at the York County Jail*" this afternoon (February 5, 2021). Commissioner Sicard seconded the motion. Vote (by roll call) 4-1 (with Commissioner Andrews no longer on the ZOOM call).

**5 PUBLIC COMMENT(S) ON ANY ITEM(S)**

None

**6 ADJOURN**

Commissioner Clark motioned to adjourn. Commissioner Sicard seconded the motion. Vote 4-1 (with Commissioner Andrews no longer present on the ZOOM call). Meeting adjourned at 9:08 a.m.