

1 **COMMISSIONERS' MEETING**

2
3 **May 6, 2026**

4
5 The regular meeting of the York County Commissioners was held on Wednesday, May 6, 2026, at 4:30
6 PM at the York County Government Building in Alfred.

7
8 **COMMISSIONERS PRESENT:**

9
10 Richard R. Dutremble
11 Richard Clark
12 Robert Andrews
13 Donna Ring

14
15 **COMMISSIONERS ABSENT:**

16
17 Justin Chenette

18
19 County Manager Greg Zinser, Deputy County Manager/HR Director Linda Hutchins-Corliss, Facilities
20 Director Rick deRochemont, EMA Director Art Cleaves (via Zoom), RTC Director Roger Hooper,
21 Finance Director Lori Lemieux, Sheriff William King and Treasurer Stacy Kilroy (via Zoom) were
22 present at the meeting.

23
24 **YOU ARE INVITED TO RISE AND SALUTE THE FLAG OF THE UNITED STATES**

25
26 **ITEM**

27
28 **1. PUBLIC COMMENT(S) ON ANY ITEM(S)**

29
30 David Plavin (SOS Saco) expressed regret over the resignation of Chris McCall, EMA Emergency
31 Preparedness Coordinator, and noted the significant impact of his work, particularly in expanding the
32 county's role in dredging, beach management, and shoreline resilience, areas not previously addressed at
33 the county level.

34
35 He emphasized the importance of continuing this progress and encouraged the county to maintain
36 sustainability expertise. Local municipalities, including Biddeford, Saco, and Old Orchard Beach, are
37 actively developing beach management and resilience plans and are seeking to align these efforts with
38 county initiatives.

39
40 Mr. Plavin voiced confidence in current leadership, highlighted the importance of continuing dredging
41 efforts, and offered municipal support to advance these initiatives.

42
43 **2. TO APPROVE THE MINUTES OF THE FOLLOWING MEETINGS**

44
45 a. Commissioners' meeting of April 8, 2026

46
47 Commissioner Clark requested a clarification regarding the placement of his report in the minutes.
48 Although he spoke under Public Comment, the report was moved to "Reports from the County
49 Commissioners" for clarity.

50 **MOTION: Commissioner Clark moved to approve the minutes of April 8, 2026, as amended.**
51 **Commissioner Andrews seconded the motion.**
52 **Motion carried 4:0**

53
54 **3. TO APPROVE TREASURER'S WARRANTS**

55 a. Warrants to be approved on April 8, 2026, in the amount of \$614,204.17

56
57 **MOTION: Commissioner Clark moved to approve the warrant dated April 8, 2026, in the amount**
58 **of \$614,204.17. Commissioner Andrews seconded the motion.**
59 **Motion carried 4:0**

60
61 b. Warrants to be approved on April 15, 2026, in the amount of \$1,275,195.71

62
63 **MOTION: Commissioner Clark moved to approve the warrant dated April 15, 2026, in the amount**
64 **of \$1,275,195.71. Commissioner Andrews seconded the motion.**
65 **Motion carried 4:0**

66
67 c. Warrants to be approved on April 22, 2026, in the amount of \$1,294,131.68

68
69 **MOTION: Commissioner Clark moved to approve the warrant dated April 22, 2026, in the amount**
70 **of \$1,294,131.68. Commissioner Andrews seconded the motion.**
71 **Motion carried 4:0**

72
73 d. Warrants to be approved on April 29, 2026, in the amount of \$661,737.57

74
75 **MOTION: Commissioner Clark moved to approve the warrant dated April 29, 2026, in the amount**
76 **of \$661,737.57. Commissioner Andrews seconded the motion.**
77 **Motion carried 4:0**

78
79 **4. TO HEAR ANY REPORTS FROM THE COUNTY COMMISSIONERS**

80
81 Commissioner Clark acknowledged the recent grand opening of the York County Regional Training
82 Center, commending those involved, particularly Roger Hooper, Director of the Regional Training Center,
83 County Manager Greg Zinser, and Commission Chair Dutremble. He noted a strong turnout of fire and
84 police personnel and highlighted positive feedback regarding the quality of the facility and its training
85 capabilities. Commissioner Ring conferred.

86
87 **5. NEW BUSINESS**

88
89 a. Deputy County Manager/HR Director Linda Hutchins-Corliss to present new hires/transfers:

90
91 i. To seek hiring approval of Caroline Baldacci in the position of temporary Law Student
92 Intern 1st Year in the DA's office with an effective date of June 1, 2026, through August 31,
93 2026.

94
95 Commissioner Ring requested clarification on the compensation for the position.
96

97 HR Director Hutchins-Corliss explained that compensation is approximately \$18–\$20 per hour. Hours are
98 limited and variable, with some weeks reaching up to 40 hours and others significantly less, depending on
99 scheduling factors such as summer classes.

100
101 **MOTION: Commissioner Clark moved to approve the hiring of Caroline Baldacci in the position of**
102 **temporary Law Student Intern 1st Year in the DA’s office with an effective date of June 1, 2026,**
103 **through August 31, 2026. Commissioner Andrews seconded the motion.**
104 **Motion carried 5:0**

105 ii. To seek hiring approval of Olivia Gardner in the position of temporary Law Student Intern
106 1st Year in the DA’s office with an effective date of June 1, 2026, through August 31,
107 2026.

108 **MOTION: Commissioner Clark moved to approve the hiring of Olivia Gardner in the position of**
109 **temporary Law Student Intern 1st Year in the DA’s office with an effective date of June 1, 2026,**
110 **through August 31, 2026. Commissioner Andrews seconded the motion.**
111 **Motion carried 4:0**

112 iii. To seek hiring approval of Sierra Clark in the position of temporary Law Student Intern 2nd
113 Year in the DA’s office with an effective date of May 26, 2026, through August 31, 2026.

114
115 **MOTION: Commissioner Clark moved to approve the hiring of Sierra Clark in the position of**
116 **temporary Law Student Intern 2nd Year in the DA’s office with an effective date of May 26, 2026,**
117 **through August 31, 2026. Commissioner Andrews seconded the motion.**
118 **Motion carried 4:0**

119 iv. To seek hiring approval of Amanda Violette in the position of temporary Law Student
120 Intern 2nd Year in the DA’s office with an effective date of June 1, 2026, through August 31,
121 2026.

122 Commissioner Clark questioned the need for specifying an end date for temporary positions, noting that
123 some individuals may be involved in ongoing projects and could benefit from extended employment.

124
125 HR Director Hutchins-Corliss explained that County policy requires all temporary positions to have
126 defined start and end dates. Student roles are structured around academic terms (e.g., summer, first-year,
127 second-year schedules). If additional time is needed, such as to complete projects, the department can
128 bring the individual forward again under a new term (e.g., advancing a student to the next eligible period).

129
130 **MOTION: Commissioner Clark moved to approve the hiring of Amanda Violette in the position of**
131 **temporary Law Student Intern 2nd Year in the DA’s office with an effective date of June 1, 2026,**
132 **through August 31, 2026. Commissioner Andrews seconded the motion.**
133 **Motion carried 4:0**

134 b. Update on Budget Process with Budget Committee

135
136 County Manager Zinser provided a brief update on the budget process, noting that the second budget
137 meeting is scheduled for 6:00 p.m. following the current meeting. He reported that the previous meeting
138 was productive, though it ran late.

139

140 He stated that the upcoming discussion will focus on the Sheriff's Office, jail, probate, and the District
141 Attorney's Office. County Manager Zinser also explained that a recent adjustment increased the state's
142 contribution to jail funding, which reduced the overall tax commitment by \$407,000. Updated budget
143 figures reflecting this change will be presented at the meeting, and the latest budget documents were
144 made available to attendees.

145
146 c. Approval and Acceptance of Forfeited Assets
147

148 **MOTION: Commissioner Ring moved that now comes the County of York, Maine, by and through**
149 **its legislative body, the York County Board of Commissioners, and does hereby grant approval**
150 **pursuant to 15 M.R.S.A. § 5824(2) & § 5826(6) to the transfer of the above captioned Defendant(s)**
151 **in Rem, namely \$1,000.00 U.S. Currency, or any portion thereof, on grounds that the York County**
152 **Sheriff's Department did make a substantial contribution to the investigation of this or a related**
153 **criminal case.**

154 **WHEREFORE, the York County Board of Commissioners does hereby approve of the transfer of**
155 **the Defendants in Rem, or any portion thereof, pursuant to 15 M.R.S.A. § 5824(2) & § 5826(6) by**
156 **vote of the Commissioners on or about May 6, 2026. Commissioner Chenette seconded the motion.**
157 **Motion carried 4:0**

158
159 d. Executive Session pursuant to 1 M.R.S.A. §405 (6) (A) - staffing discussion
160

161 County Manager Zinser requested an executive session under 1 MRSA §405(6)(A) for staffing.
162 Treasurer Kilroy (via Zoom) requested to attend, citing financial oversight responsibilities; the County
163 Manager and Chair determined the topic did not involve her role.

164
165 Treasurer Kilroy objected and asked to be included as an observer; her objection was noted for the record.

166
167 The Chair called for the motion and the Board proceeded into executive session without the Treasurer.

168
169 **Motion: Commissioner Clark moved to enter executive session pursuant to 1 M.R.S.A. § 405 (6)**
170 **(A) to discuss staffing. Commissioner Ring seconded the motion.**
171 **Motion carried 4:0.**

172
173 **Motion: Commissioner Clark moved to come out of executive session noting no actions were taken.**
174 **Commissioner Andrews seconded the motion.**
175 **Motion carried 4:0**

176
177 e. Integrated Medical and Behavioral Health Division
178

179 County Manager Zinser introduced the proposed Integrated Medical and Behavioral Health Division,
180 combining Recovery Center operations and jail medical services into one department. He presented a
181 salary and benefits proposal and noted implementation may require updates to current benefits to support
182 24/7 operations. The proposal was presented for Commissioner review and guidance prior to posting
183 positions.

184
185 Commissioners discussed position classifications and staffing. County Manager Zinser clarified that the
186 Program Support Specialist position is salaried due to its responsibilities and that staffing includes a mix
187 of full- and part-time positions, with implementation to occur in phases over the next several months.
188

189 Commissioner Andrews clarified the CRMA role as a CNA with CRMA certification.

190
191 **Motion: Commissioner Andrews moved to accept the Comprehensive Employee Salary and Benefits**
192 **Proposal as presented. Commissioner Clark seconded the motion.**

193 **Motion carried 4:0**

194

195 **6. OLD BUSINESS**

196

197 a. Review/Discuss with possible approval RE: Referendum to eliminate elected treasurer's position

198

199 **Motion: Commissioner Ring moved to take from the table the item concerning the review and**
200 **discussion with possible approval regarding the referendum to eliminate the elected Treasurer's**
201 **position. Commissioner Andrews seconded the motion.**

202 **Motion carried 4:0**

203

204 County Manager Zinser noted the item had been tabled for additional review and was returned for action.
205 He stated that any referendum must use the statutory question provided.

206

207 A motion by Commissioner Ring to postpone until a full board was present failed for lack of a second.

208

209 The Chair proceeded with discussion. Treasurer Kilroy requested to speak and was permitted limited time
210 to comment. She expressed concerns regarding financial oversight and the role of the Treasurer.

211

212 Commissioners discussed the current financial management structure and expressed the view that the
213 Treasurer position is no longer necessary under the existing model, indicating support for placing the
214 question before voters.

215

216 **Motion: Commissioner Clark moved to submit the question "Shall the position of elected county**
217 **treasurer be abolished and replaced with a treasurer appointed by the county commissioners?" to**
218 **the Secretary of State for inclusion on the November 3, 2026, ballot.**

219 **Commissioner Andrews seconded the motion.**

220 **Motion carried 4:0**

221

222 Following the vote, County Manager Zinser clarified that, if approved by voters, the Treasurer position
223 would become appointed and structured by the Commissioners.

224

225 **7. TO CONDUCT AN EXECUTIVE SESSION ON PERSONNEL ISSUES PURSUANT**
226 **TO 1 M.R.S.A. § 405 (6) (A), ACQUISITION OF REAL PROPERTY OR**
227 **ECONOMIC DEVELOPMENT PURSUANT TO 1 M.R.S.A. § 405 (6) (C), LABOR**
228 **NEGOTIATIONS PURSUANT TO 1 M.R.S.A. § 405 (6) (D) AND CONSULTATION**
229 **WITH LEGAL COUNSEL PURSUANT TO 1 M.R.S.A. § 405 (6) (E), REVIEW OF**
230 **CONFIDENTIAL RECORDS PURSUANT TO 1 M.R.S.A. § 405 (6) (F)**

231 None.

232

233 **8. PUBLIC COMMENT(S) ON ANY ITEM(S)**

234 Treasurer Kilroy, speaking as a member of the public, thanked the Commissioners for their service and
235 experience, acknowledging that while there may be disagreements, she respects their knowledge and
236 recognizes that the decision rests with them.

237

238 9. ADJOURN

239
240 **Motion: Commissioner Clark moved to adjourn. Commissioner Andrews seconded the motion.**

241 **Motion carried 4:0**

242
243 Meeting adjourned at 5:57pm.

244
245 Respectfully Submitted,

246
247 Patricia Murray, Executive Assistant to the County Manager

DRAFT

**2026
Maine County
Emergency Management
Mutual Aid Agreement**



Sponsored by the:
Maine Emergency Management County Director's Council
(MEMCDC)

MAINE COUNTY EMERGENCY MANAGEMENT MUTUAL AID AGREEMENT

A. PURPOSE:

1. The undersigned Officers for the 16 Counties in the State of Maine hereby agree to render reciprocal disaster and emergency management aid and assistance to one another, in accordance with Title 37-B M.R.S.A. Chapter 13 § 784.

2. It is desirable that the resources of the participating counties be made available throughout the state to assist in combating the effects of emergencies and disasters to include, but not limited to, weapons of mass destruction and hazardous materials incidents, floods, fires, earthquakes, hurricanes, coastal storms and winter storms, or any other manmade or natural disaster. This agreement will provide for effective resource management by the sharing of emergency management assets between the counties.

3. Each party to this agreement agrees to furnish resources and services to each other as requested for the response, recovery and mitigation of an emergency or disaster in accordance with the requesting county's Emergency Operations Plans (EOP).

B. COORDINATING OFFICIAL: The County Emergency Management Director (EMD) is the civil official who is tasked with the responsibility and authority to facilitate cooperation in the work of disaster mitigation, preparedness, response and recovery. The County EMD serves as a liaison between municipal, county, state and Federal emergency management entities.

C. PROCEDURES FOR REQUESTING AND PROVIDING ASSISTANCE

1. The County EMD of the county requesting assistance shall gain authorization from that county's commissioners to activate this agreement, unless the County Commissioners have prior delegated this authority to the County EMD.

2. The County EMD needing assistance will contact other County EMDs, as necessary, to request assistance. The initial request may be verbal, but the verbal request shall be followed up with a formal letter, signed and on county letterhead.

3. The County EMD that agrees to deploy resources shall respond to the requested County. Following the completion of the first operational period, the EMD from the requested county shall gain approval from their County Commissioners for subsequent operational periods. The County providing resources shall advise the requesting County as soon as possible.

4. The counties activated under this agreement (both requesting and providing) shall provide notification of their actions to the Maine Emergency Management Agency (MEMA).

5. Personnel assignments may be requested for a period of up to fourteen (14) calendar days, following two options can occur:

a. The County providing personnel resources may consider their deployment complete. Their assets will be released to return to their home county. The county providing personnel may replace with other staff resources or they may negotiate a longer stay.

b. Another county may be requested to provide personnel resources to the County needing assistance.

D. INTEROPERABLE COMMUNICATIONS: Each County EMD hereby authorizes the other County EMDs to program their emergency management radio frequencies into their 2-way radios. County EMDs should only utilize other counties' frequencies during exercises or when it is necessary to contact another county on their frequency/channel.

E. REIMBURSEMENTS, LIABILITY AND WORKERS COMPENSATION

1. This Agreement provides that the County employee responding to another county will continue to be compensated by their employer for regular salary and benefits during the response for normal work periods up to fourteen (14) consecutive calendar days. The requesting County shall be responsible for providing lodging, meals, incidentals and mileage. This shall be at the established rate of the sending County. EMA volunteers may be used and shall be entitled to the same lodging, meals, incidentals and mileage. Volunteers responding under this agreement are considered covered under title 37-B MRSA for the purposes of Workers Compensation and liability.

2. Each member to this agreement shall be responsible for compensation of damages to its own equipment and vehicles which occurs while aid to the other county is being rendered.

3. Each member to this agreement shall be liable for the actions of its own employees which occurs while aid to the other county is being rendered.

4. Each County EMD shall be responsible for ensuring that their staff and volunteers are qualified and capable of completing the assignments given to them.

5. It is hereby understood that all resources and services provided under this agreement shall be at the discretion of the County providing the resources. The County providing resources shall have the primary interest of protecting its own constituency and does not assume any responsibility or liability for not providing requested resources or services to other parties of this agreement. Decisions shall be made with respect to availability of resources and services at the time of the request. Should an emergency or disaster event subsequently impact the County providing the resources, the assignment may be terminated.

H. AGREEMENT REPRESENTATIVE

1. The duly appointed county emergency management director from each member county shall represent their county on any discussions concerning the mutual aid agreement.

2. No provision of this Agreement may be modified, altered, or rescinded without the approval of the Board of Commissioners of all member counties.

I. DURATION: This Agreement shall remain in effect until December 31, 2028, at which time said Agreement may be updated and renewed.

J. WITHDRAWING FROM THE AGREEMENT: Any member County that desires to withdraw from this Agreement shall provide a written and signed notice to all other member counties, at least 30 days prior to withdrawing from this Agreement.

K. COPIES PROVIDED: This Agreement shall be filed on record with the county commissioner's office of each member county. It shall also be kept on file at each member county emergency management agency. A copy of this agreement shall also be provided to the Maine Emergency Management Agency.

L. VALIDATION: Should any portion or section of this Agreement be held to be invalid by a court of competent jurisdiction, that fact shall not affect or invalidate any other portion or section; and the

