

1 **COMMISSIONERS MEETING**

2 **February 15, 2023**

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5 *YORK,ss*

6
7 At a regular meeting of the County Commissioners of the County of York, begun and
8 holden at the York County Government Building in Alfred, within and for the County of York,
9 being held on Wednesday, February 15, 2023 A. D. at 5:00 P. M.

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12 **COMMISSIONERS PRESENT:**

- 13 Richard R. Dutremble
- 14 Richard Clark
- 15 Robert Andrews
- 16 Justin Chenette
- 17 Donna Ring

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21 County Manager Gregory Zinser and Deputy County Manager Linda Corliss were present at the
22 meeting.

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26 **YOU ARE INVITED TO RISE AND SALUTE THE FLAG OF THE UNITED STATES**

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28 **02-15-2023 ITEM**

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30 **1 PUBLIC COMMENT(S) ON ANY ITEM(S)**

31 Janet Drew addressed the Board via ZOOM and stated that she is excited to be on
32 the Board of Visitors. She explained that she is a retired nurse and has been
33 involved in getting relief bags together and has spoken with Sheriff King and
34 County Manager Zinser. She said that she hopes we can make progress in healing
35 our community and that she is interested in hearing about the recovery program on
36 the agenda.

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38 **2 TO APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:**

- 39 a. Commissioners' regular meeting of February 1, 2023
- 40 Commissioner Clark motioned to approve the minutes. Commissioner
- 41 Andrews seconded the motion. Vote 5-0.

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43 **3 TO APPROVE TREASURER'S WARRANTS**

- 44 a. Warrants to be approved on February 1, 2023 in the amount of \$251,520.84
- 45 Commissioner Clark. Commissioner Andrews seconded the motion. Vote 5-0.
- 46 b. Warrants to be approved on February 8, 2023 in the amount of \$2,256,324.20
- 47 Commissioner Clark motioned to approve the warrant. Commissioner
- 48 Andrews seconded the motion.

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50 DISCUSSION: Commissioner Clark asked why the warrant was so high.
51 County Manager Zinser explained there were many yearly insurance contract
52 payments as well as another payment for the dredge.
53 Vote 5-0.
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55 **4 TO HEAR ANY REPORTS FROM THE COUNTY**
56 **COMMISSIONERS**

57 Commissioner Chenette announced that it was National School Resource Officer
58 Day and that he would like to give a shout out to them.

59 Commissioner Chenette shared that he attended a meeting in Old Orchard Beach
60 through Southern Maine Regional Planning Commission (he is a Board member
61 representing the York County Commissioners). A presentation was given
62 regarding a community resilience program that Old Orchard Beach is participating
63 in surrounding local climate action. They are applying for a \$50,000 grant.
64 In his role on the executive committee (of SMRPC), Commissioner Chenette
65 informed all that there is a \$250,000 broadband connectivity grant.

66 He added there is also a micro transit study underway as well as an affordable
67 housing study in Berwick and Kittery.

68 Commissioner Chenette relayed that he asked the SMRPC board how often they
69 educate County Commissioners and our local delegation. He added that he thought
70 they had a robust conversation about engaging commissioners.
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72 Commission Chair Dutremble commented that he served on the SMRPC Board for
73 8 years and he is glad to hear they are reaching out to constituents.
74

75 Commissioner Dutremble shared that at the recent Maine County Commissioners
76 Association meeting there was a discussion on whether or not we will have a
77 county convention this year. It was discussed whether to have a one- or two-day
78 convention. He will continue to update the Board.

79 In his role as a member of the MCCA Legislative Policy committee, Commissioner
80 Dutremble informed all that one member is working on a mental health bill.
81

82
83 **5 NEW BUSINESS**

84 a. Deputy Manager Linda Corliss to give overview of new county website-
85 County Manager Zinser explained that Katherine Derby is here to unveil the
86 new website.

87 Deputy Manager Linda Corliss explained that about a year ago, we started
88 reviewing the needs of the website and talked to Department Leaders for their
89 input. She continued that she had reached out to Katherine Derby,

90 Communications and Public Relations to assist the county with this project.

91 Deputy Corliss stated that this new website is more accessible as people
92 transition to iPads, tablets and phones. It is also ADA compliant. Our platform
93 is hooked to our e-mail so some things we would like to do but we can't because
94 of our platform. Deputy County Manager Corliss introduced Katherine Derby
95 who explained it makes sense to change your website every two to three years.

96 Ms. Derby went on to explain that it was necessary to do a complete rebuild.

97 She continued that this site has a responsive design meaning that the screen
98 adjusts based on what type of iPad, tablet or mobile device that one is using.

99 There will be new enhancements as we go along. She gave kudos to Deputy
100 Manager Corliss who managed this project with all county departments.
101 Commissioner Chenette thanked Katherine and Linda and added that this new
102 website will be helpful for our constituents to better engage with the county.
103 Commissioner Ring stated that she was very pleased to see the address and
104 phone number on the first page.
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106 b. ARPA projects update-dredge, training/recovery buildings

107 County Manager Zinser reminded the Board that he had forwarded an e-mail to
108 them with an update on the dredge with photos. He informed all that the GPS
109 system is being put in this week. In about another month, the dredge will be
110 complete and then we will have to discuss delivery and storage. Someone here
111 will probably have to go to Baltimore to check everything out, he explained.
112 The County Manager stated that we have not heard from the S.O.S folks. We
113 might need to reach out to them to make sure it is properly stored, etc.
114 Commissioner Ring asked who would go to inspect the dredge. County
115 Manager Zinser replied, someone from the county. Commissioner Ring asked
116 if that is an expense we will have? County Manager Zinser responded, yes,
117 perhaps.

118 Commissioner Dutremble reminded all that Saco appropriated money for
119 storage.

120 County Manager Zinser replied that it is less important at this point for us than
121 the physical dredge and who we are going to work with. He continued that it is
122 a County asset that will be covered by our insurance but non-county people will
123 work on it.

124 Commissioner Chenette asked if we will need to file testimony for Senator
125 Bailey's bill as there is a session going on right now.

126 Commissioner Dutremble stated that he hasn't seen any LD number yet.

127 County Manager Zinser reminded all that when the dredge was purchased, the
128 county's involvement at that time was to act as a purchasing agent. It was
129 decided that we hold the dredge until the Commissioners deem it appropriate to
130 lease the dredge. The Board at the time did not want to get into the dredge
131 business. Our role would be to retain ownership of the dredge until an entity
132 capable of owning it and running it existed, explained the County Manager.
133 If the Board wants to deviate from that and send a letter of support, we will
134 have to discuss that. Does the Board wish to take it any further than what was
135 previously discussed?

136 Commissioner Chenette replied that it is his understanding that there is in the
137 language that a county representative from the County Commission will set on
138 the Board. We do have a vested interest. Beyond that, it seems like there are a
139 lot of logistical questions with SOS and the city. Should there be a committee
140 set up? What are the next steps, he asked.

141 County Manager Zinser stated that it is up to the Board and it would typically
142 fall to him to organize this and coordinate this and bring something to you to
143 vote on. If the Board wants to deviate, it is fine with him, he said.

144 Commissioner Chenette replied that he was not suggesting we deviate. Just
145 suggesting that the public knows what is going on. There needs to be public
146 awareness and inclusion.

147 County Manager Zinser explained that everything will come back to the Board
148 to vote on. He added that he will keep the Board up to date.

149 As far as a lease, he stated that he doesn't see a big issue and that it would be
150 his job to develop that.

151 Commissioner Clark stated that we have been working on this for a year and a
152 half plus. He explained that he has been clear from the beginning that there
153 needs to be an entity for this. We are only to supply the funding. We did a lot
154 of things that weren't part of the deal early on. Commissioner Clark said that
155 he thinks an e-mail or a letter needs to be sent to S.O.S. and Saco telling them.
156 He continued and explained that our funding was to existing agencies that had a
157 track record. We told them we would give them the money and that we were
158 not getting involved in the day to day. This project doesn't seem to have this.
159 This worries me, stated Commissioner Clark. It is not our responsibility and not
160 in our best interest to create the authority, he concluded.

161 County Manager Zinser said that he was happy to move forward and get more
162 information.

163 Commissioner Ring stated that she would like S.O.S. and the City of Saco to
164 come forward to discuss some of these issues that we have talked about tonight.
165 County Manager Zinser replied that he will ask them where they are with a
166 leasing arrangement and storage for the dredge. He added that he can also ask
167 them to come here.

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169 County Manager Zinser informed all about the progress on the Training and
170 Recovery Buildings. Drawings were circulated to the Commissioners. The
171 County Manager explained that they are on their way for rough estimates to
172 Landry French.

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174 He filled the Board in on the recent meeting before the (Alfred) Planning Board
175 and stated that the meeting went pretty well. The items that came up were
176 traffic and we already have a traffic study being done; septic system and we
177 will be headed back for another meeting with them in April and will have septic
178 design information. Additionally, there were questions about zoning and
179 frontage. We believe we have enough. Some concerns were voiced regarding
180 that in their zoning ordinance they can limit us to 30 beds. We have a 58-bed
181 facility but already have a facility. We have plan B being developed. If
182 necessary, the building can be split in half so we can create another facility if
183 we have to in order to meet their definition, stated County Manager Zinser. He
184 continued that they have asked for a lot of items that aren't planning board
185 related. Those are not necessarily planning board questions but those of
186 curiosity but we will answer them for them, he explained. We are happy to
187 provide this information as it is a big development in this town.

188 Ambulance service was another issue particularly having enough staffing for
189 the ambulance. We are working with Chief Hooper on that, stated the County
190 Manager. Possible impacts on water was another concern of the town. We are
191 doing additional hydrant flow testing done. A geotechnical report was done,
192 and it is pretty water-rich, stated County Manager Zinser. Many members were
193 in favor and said they hoped that it worked.

194 Chief Hooper and York County Clinician Jen Ouellette are working on concepts
195 of operations for both buildings.

196 County Manager Zinser informed all that the training center has a non-profit
197 fund raising Foundation. He explained that the Recovery Center wishes to do
198 so as well. This Foundation will be independent of the county but there will
199 need to be an agreement with the county (approved by the Commissioners). We

200 have one drafted by the foundation's attorney. Our attorney is looking at it,
201 also, he explained.

202 County Manager Zinser continued and explained that he has been attending
203 some meetings with the Speaker's office and our program is gaining a lot of
204 traction up there. We believe major corporations might have a big appetite to
205 get involved in this. The Committee discussed bringing on a Director of
206 Development to assist with this.

207 He stated that he believed this to be an allowable use of our opioid expense
208 money after a quick review. He added that he will be conversing with our
209 lawyer about the feasibility of this.

210 Committee members believe this is something the Commissioners should be
211 considering and that he concurs.

212 Commissioner Ring asked how much opioid funds we have? County Manager
213 Zinser clarified that York County as a whole received funds but that some of the
214 funds went to our towns/cities. Right now, we have about \$500,000, he
215 explained. The County Manager stated that he is not anticipating getting a lot
216 of additional funding for a few years.

217 Commissioner Chenette stated that he has heard from legislators reaching out as
218 to how we are using that money. Could you give us a blurb as to how much we
219 have and will get?

220 Commissioner Chenette asked if the Director of Development will work for the
221 Foundation or the County?

222 County Manager Zinser replied, he would think the County but that is
223 something we would have to consider further. He informed the Board that he
224 will be meeting with a director of development in a couple of weeks to further
225 understand and gather information and bring back to them.

226 He asked the Commissioners if this is something that has merit to them and if
227 they'd like him to pursue this?

228 Commissioner Chenette replied that he feels it is worth talking about. He
229 continued that he wants to understand what they are capable of doing as a
230 government employee vs. working through the Foundation.

231 County Manager Zinser agreed and stated that is a question for the attorney.

232 Commissioner Clark stated that he was a part of this conversation and thinks it
233 is pretty simple. If you need specific work done, you need people who do this
234 type of work. He continued that one can't ask people who already have jobs to
235 take this on. He stated that he is entirely in support of this.

236 Commissioner Dutremble commented that he agreed with Commissioner Clark.
237 It would be to our benefit to hire this type of person, he said.

238 County Manager Zinser replied that he will gather information and bring it back
239 for a further conversation.

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241 c. To seek approval for the following new hires/transfers:

242 i. Diane Hartwig in the position of part-time LEPC Coordinator with a date of
243 transfer of February 21, 2023.-

244 H.R. Director Corliss explained that Ms. Hartwig is currently a reserve
245 hazmat technician. Diane also had a significant role at the COVID vaccine
246 center, explained H.R. Director Corliss. This LEPC coordinator position is
247 funded by a grant and Ms. Hartwig will work 16-20 hours per week.

248 Commissioner Clark motioned to approve the transfer of Diane Hartwig into
249 the position of part-time LEPC Coordinator with an effective date of transfer

of February 21, 2023. Commissioner Andrews seconded the motion. Vote 5-0.

- ii. Diane Handlen to transfer from Legal Secretary in the D.A.'s office to Victim Witness Advocate Secretary in the D.A.'s office with an effective date of transfer of April 1, 2023-
Commissioner Ring motioned to approve the transfer of Diane Handlen to the position of Victim Witness Advocate Secretary in the D.A.'s office with an effective date of transfer of April 1, 2023. Commissioner Clark seconded the motion. Vote 5-0.

- d. To schedule a Tax abatement denial appeal Hearing (Usher v. Town of Buxton) – recommended date of March 15, 2023
Commissioner Clark motioned to approve holding the above-mentioned Hearing on March 15, 2023. Commissioner Andrews seconded the motion. Vote 5-0.

6 OLD BUSINESS

None

*****HEARD AFTER ITEM 8*****

7 TO CONDUCT AN EXECUTIVE SESSION ON PERSONNEL ISSUES PURSUANT TO 1 M.R.S.A. § 405 (6) (A), ACQUISITION OF REAL PROPERTY OR ECONOMIC DEVELOPMENT PURSUANT TO 1 M.R.S.A. § 405 (6) (C), LABOR NEGOTIATIONS PURSUANT TO 1 M.R.S.A. § 405 (6) (D) AND CONSULTATION WITH LEGAL COUNSEL PURSUANT TO 1 M.R.S.A. § 405 (6) (E), REVIEW OF CONFIDENTIAL RECORDS PURSUANT TO 1 M.R.S.A. § 405 (6) (F)

- a. Executive session pursuant to 1 M.R.S.A. § 405 (6) (A) personnel matters
Commissioner Clark motioned to enter into executive session. Commissioner Andrews seconded the motion. Vote 5-0.
Commissioner Clark motioned to come out of executive session.
Commissioner Andrews seconded the motion. Vote 5-0.

Action Taken- Commissioner Clark informed all that they will proceed with preparation of the County Manager's annual evaluation.

*****HEARD BEFORE ITEM 8*****

8 PUBLIC COMMENT(S) ON ANY ITEM(S)

Bonnie Laughlin from Limington thanked the Board for changing their meeting time to a bit later. She commented that she was confused by the agenda as to how the dredge pertained to Saco and the recovery center to Alfred. She asked if there is a way that we can add into the agenda what towns are affected in the agenda items that are brought up to help citizens to understand. Secondly, Ms. Laughlin explained that she has been trying to figure out the ARPA funds in her town. She added that she just now realized that funds come to the county, too. She asked if there was any way that she can see what comes to her town?
County Manager Zinser explained that there are three pots of money- state, county and towns. Every town in York County received money, also. What we do here is

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separate from the towns. He continued that the ARPA archive (on the county website) should bring you back to the old web page that includes spreadsheets that are several pages long and show where we directed the funds to various projects. These are county wide projects of which some were discussed tonight.

VIA ZOOM: Janet Drew thanked the Commissioners and stated that there are people out here listening. Asherah Cinnamon echoed Ms. Drew's comments and said that what you are doing is much appreciated and not going unseen.

9 ADJOURN

Commissioner Clark motioned to adjourn. Commissioner Andrews seconded the motion. Vote 5-0.

DRAFT

DATA AND IMAGING SERVICES AGREEMENT

This **DATA AND IMAGING SERVICES AGREEMENT** (this "Agreement") is entered into effective as of February 10, 2023, between PIONEER RECORDS MANAGEMENT, a division of Catalis Courts and Land Records LLC with its principal place of business at 501 Central Park Drive, Sanford, FL 32771, and YORK COUNTY, ME Registry of Probate, located at 45 Kennebunk Rd, Alfred ME 04002 ("CLIENT") to set forth the terms and conditions under which PIONEER RECORDS MANAGEMENT will provide data and imaging services to CLIENT.

1 Data and Document Imaging Services. During the terms of this Agreement, PIONEER RECORDS MANAGEMENT will conduct microfiche scanning services as set forth in Exhibit "A" Scope of Work, for York County, ME Register of Probate. Images will be scanned as PDF images at 300 dpi. Pioneer Records Management will adjust contrast as needed to provide CLIENT with best quality images during the scanning and conversion process.

Documents needed by the CLIENT that are in the possession of PIONEER RECORDS MANAGEMENT during the scanning process will be made available to the CLIENT within twenty-four (24) hours of the request based on standard business hours, 8:30 am EST – 5:30 pm EST.

PIONEER RECORDS MANAGEMENT will monitor scanning and imaging to ensure quality control in the transition to digital images. PIONEER RECORDS MANAGEMENT will validate image data and images scanned for received records. PIONEER RECORDS MANAGEMENT agrees to provide CLIENT with a monthly production and billing report. Upon completion, PIONEER RECORDS MANAGEMENT will return processed records to the CLIENT along with original source documents or establish destruction guidelines with the CLIENT.

2 Disclaimer. PIONEER RECORDS MANAGEMENT agrees to comply with all applicable laws and regulations governing personal and financial privacy. All data, documents, and information related to CLIENTS documents and information are the sole property of CLIENT and may only be used for purposes specifically authorized by CLIENT. PIONEER RECORDS MANAGEMENT agrees to comply with all applicable laws and regulations governing intellectual property. None of the content, images, or data files may be used or reproduced in any form or by any electronic means, including electronic storage and retrieval systems without written permission/instruction from York County, ME. Copy of liability insurance available upon request.

3 **Additional Services.** CLIENT may elect to have PIONEER RECORDS MANAGEMENT perform additional services, including destruction and disposal of files or documents, by providing a written request for such services. Any additional services requested by CLIENT will be billed separately and performed under the terms of a separate agreement. PIONEER RECORDS MANAGEMENT agrees to provide CLIENT Data and Image corrections in the event that poor quality images and incorrect data are discovered during the quality control review process as determined by CLIENT within a reasonable time period.

4 **Pricing and Payment.** PIONEER RECORDS MANAGEMENT will perform services for client according to the fees set forth in EXHIBIT B (see attached). CLIENT shall pay all invoices within thirty (30) days of receipt.

5 **General.** This Agreement embodies the entire agreement between CLIENT and PIONEER RECORDS MANAGEMENT with respect to the subject matter hereof and supersedes any prior agreements and understandings between the parties hereto. This Agreement may not be modified, nor may any of its provisions be waived, except by an instrument signed by the party against whom such modification or waiver is to be enforced and shall be governed by and construed in accordance with the laws of the State of Florida, without regard to the principles of conflicts of laws thereof.

IN WITNESS WHEREOF, the parties have caused this Data and Imaging Services Agreement to be executed as of the date set forth above.

Catalis Courts and Land Records, LLC

York County, ME - CLIENT

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Exhibit “A” Scope of Work

Pioneer Records Management will perform digital conversion services for an estimated 28,800 case files (1,440,000 images) of Microfiche records for York County, ME at the rates and charges set forth in Exhibit “B” Pricing.

Pioneer will provide:

1. All work will be performed at PRM processing facility located in Sanford, FL.
2. Case files will be scanned at 300dpi, Bitonal in PDF format.
3. File types include Estates, Adoption, Guardianship, Conservatorship and Name Changes.
4. Resulting digital images will be sorted by file type and indexed by case # and name. 2022-21345 John Smith
5. York County, ME wishes the project to be completed over 2 fiscal years. To accomplish this the project will be divided into 2 phases.
Phase 1 - will commence in March 2023 and will end no later than the current 2022 fiscal year ending June 30th, 2023.
Phase 2 - will commence July 2023 and will be completed no later than June 30th, 2024.

6. The County may request documents anytime during the conversion process by emailing a request to FileRetrievals@ptghome.com File request are included in the scan price and will be processed within 24 hours.
7. Final images will be imported into ICON CMS 360 software.
8. Upon project completion all source material will be returned to York County, ME

Exhibit “B” Pricing

Microfiche Scanning Services			
Description	Qty	Price	Amount
Scanning Services for Jacketed Microfiche <ul style="list-style-type: none"> • Case Files • File format PDF • Free file retrievals during project • Assumptions – 20ea. 24” fiche trays containing 1,440 fiche jackets per tray with 50 images per fiche. 	Estimated 1,440,000 Images	\$.05 Per Image	\$72,000.00
Document Indexing <ul style="list-style-type: none"> • File Type (Estates, Adoption, Guardianship, Conservatorship, Name Change, etc.) • Case Number and Name • Fiche header will contain name and case number for indexing. • Assumptions – <ol style="list-style-type: none"> 1. Each fiche represents a single case file although some fiche may span over more than one fiche card. 2. Each fiche header will contain name and case number for indexing purposes 	Estimated 28,800 Case Files	\$.16 Per Case File	\$4,608.00
Document Prep (if required)	40 Hours	\$24.95	\$998.00
Image Import <ul style="list-style-type: none"> • Loading images into ICON software 	40 Hours	\$225.00	\$9,000.00
Advanced Image Enhancement <ul style="list-style-type: none"> • For poor quality images Pioneer will enhance the entire page or specific region on a page via manual inspection to provide the most legible image possible 	TBD	\$.35 Per Image	TBD

MEMORANDUM OF UNDERSTANDING

THIS AGREEMENT made this ___ day of _____, 2023 by and between the **YORK COUNTY FIRST RESPONDER FOUNDATION, INC.**, a non profit corporation duly organized and existing under the laws of the State of Maine with an address of P.O. Box 1113, Alfred, ME 04002, (hereinafter "Foundation"), and the **INHABITANTS OF THE COUNTY OF YORK, MAINE** a body corporate and politic with a mailing address OF 45 Kennebunk Road, Alfred ME 04002 and offices at 149 Jordan Springs Road, (hereinafter "County "), and is under the direction of the York County Commissioners ("County Commissioners").

WHEREAS, the County is in the process of establishing a training center for personnel engaged in emergency services known as the York County All Hazards Training Center;

WHEREAS, the Foundation was formed on October 3, 2022, as a Maine Non-Profit Corporation under MSRA Title 13-B (Charter number 20230104ND); and an application for IRS 501(c)(3) tax-exempt status has been submitted and is now pending;

WHEREAS the Foundation's mission is to promote first responder training and education opportunities in York County, and to support and enhance the York County All Hazards Training Center;

WHEREAS, the parties wish to define and establish documentation of their efforts to promote their shared goals of training and support for emergency services in York County including the York County All Hazards Training Center;

NOW THEREFORE WITNESSETH, the parties agree as follows:

1. The parties acknowledge that the Foundation is an independent corporate entity and is separate, financially, and administratively, from York County government and all of its departments. This message will be communicated to donors and included in all Foundation publications.
2. The County Commissioners welcome private financial and other support for the Training Center including but not limited to support from the Foundation. The County will cooperate with the Foundation in its fundraising efforts and initiatives by providing examples of conditions, actions, and commitments it would be willing to consider in connection with possible conditional gifts, but final acceptance and approval remains solely with the County Commissioners.
3. All funds donated to the York County All Hazards Training Center Foundation are the property of the Foundation. The Foundation may offer to donate funds, property, or items to the County from time to time without conditions, or with conditions, and/or specific purposes, or to be held in trust.
4. All funds, property or items offered to the County without any conditions, as conditional gifts, for specific purposes, or to be held in trust may be accepted or not accepted by the County Commissioners in accordance with Maine law and any applicable polices of the Commissioners, and by a majority vote of the County Commissioners.

5. The County may also accept donations for the Training Center that are not channeled through the Foundation. All donations received at the Training Center or at York County that are presented either in person, by mail or by electronic means shall be deemed as donations to the Training Center and not to the Foundation unless the donor(s) specifically references the Foundation.
6. When asked questions about gifts to the Training Center, Training Center staff shall provide information to potential donors providing the options of giving directly to the Training Center and/or to the Foundation.
7. The Foundation may utilize office or other space at the Training Center or such other County Facility with the permission of the York County Manager. The County may also provide clerical assistance, telephone or copying services to assist the Foundation's efforts. The Foundation agrees to follow all County policies relating to the presence on and use of County property.
8. Information on the Foundation may be included in County and/or Training Center publications and on the Training Center and/or County website at the discretion of the County Manager. The County may supply letters or other documents to support the Foundations' fundraising efforts.
9. The Foundation will comply with all applicable requirements set forth in the Maine Nonprofit Corporations Act, 13-B M.R.S. §101; the law regulating Charitable Trusts, 18-B M.R.S. §405; the law regulating Public Charities, 5 M.R.S. §194; the Maine Charitable Solicitations Act, 9 M.R.S. §5001, et seq.; the law regulating Solicitation by Law Enforcement Officers, 25 M.R.S. §3702-C; and the law regulating Telephone Solicitations, 10 M.R.S. §1499-B; and such other state, federal and local laws as may apply to their activities.
10. The Foundation will adopt an ethics policy consistent with the County's policy.
11. The Foundation shall annually provide a copy of its annual financial statement and such other reports as may be requested by the County from time to time to the County Manager. The County Manager may make the financial statement and such other written submissions available to the public consistent with the Freedom of Access Act or as otherwise determined by the County Manager to be appropriate.
12. The Foundation agrees to indemnify and hold the County harmless from any actions or inactions attributed to the Foundation.

The above sets forth an expression of the basic terms under which the parties are prepared to proceed. Either party may terminate the Memorandum of Understanding by providing written notice to the other party at any time for any reason.

<p>Dated _____, 2023</p> <p>York County First Responder Foundation, Inc.</p> <p>_____</p> <p>By Roger S. Hooper Its Chairman of Board of Directors, duly authorized by vote of the Board of Directors</p>	<p>Dated _____, 2023</p> <p>INHABITANTS OF THE COUNTY OF YORK, MAINE</p> <p>_____</p> <p>By Gregory Zinser, County Manager, duly authorized by vote of the York County Commissioners</p>
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