



## COUNTY OF YORK

*Robert L. Andrews*  
Vice-Chairperson  
District 1

*Richard R. Dutremble*  
District 2

*Allen R. Sicard*  
Chairperson  
District 3

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*Gregory T. Zinser*  
County Manager

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Deputy County Manager  
Human Resource Director

*Lorene B. Lemieux*  
Finance Director

### **MINUTES OF FIFTH MEETING OF STRATEGIC PLANNING AND READINESS CENTER COMMITTEE June 9, 2022 @ 8:00 a.m. at the York County Government Building**

#### **1. Admin**

Present: York County Fire & EMS Administrator Rod Hooper, County Manager Greg Zinser, Deputy Manager Linda Corliss, Commissioner Dutremble, Eric Wellman from MCCS, Fire Chief Rick Smith, Fire Chief Matt DuRoss, Jail Administrator Major Nathan Thayer, Chief Deputy Jeremy Forbes and Facilities Manager Rick deRochemont.

Excused: Eric Wellman, MCCS, Adam Hartwig, CDC, David Hamel, EMS Chief, Art Cleaves, EMA Director and Commissioner Donna Ring, YCCC Workforce Development Administrator Cait Grant, Buxton Polic Chief Troy Cline.

- a. Attendance roster- EMS Administrator Hooper asked all to sign rosters for meeting attendance records.
- b. Review and Approval of May 18, 2022 meeting minutes- County Manager Greg Zinser approved the minutes. EMS Administrator Rod Hooper seconded the motion. Vote unanimous.

#### **2. Architect**

a. Floor Plan - Presentation. 3 options; 50K Sq Ft, 41K Sq Ft, 33K Sq Ft.

County Manager Zinser informed the committee that he and EMS Administrator Hooper had discussed the auditorium and whether or not it was worth the money. He added that the plans include other lecture halls. This (discussion) lead to version 3 that does not show an auditorium. EMS Director Hooper explained that in version 2 of the plans the lecture hall is scaled down to 90 seats. County Manager Zinser recommended focusing in on the \$10 million to \$13 million range. He added that the training tower is the higher priority.

EMS Administrator Rod Hooper asked how does the committee get some ballpark numbers to work with? County Manager Zinser responded that once contracts are finalized with Lassell Architects, we can bring on a construction management firm to assist us in pricing the building out.

County Manager Zinser stated that the building's square footage goes from 50,000 to 40,000 without the auditorium.

Michal Kaleta from Lassell Architects replied that the estimator might be able to get us ballpark figures from the floor plans.

County Manager Zinser stated he will talk to Mike Lassell regarding the process of bringing in a management firm to get pricing.

Jail Administrator Nathan Thayer stated that a big room will be needed for graduations, etc.

EMS Administrator Hooper replied that Sanford High School has a big auditorium that we could use that holds about 250 people.

He also stated that the bleachers could be pull out in the training bay.

Discussion among committee members regarding chairs vs. bleachers.

b. Site plan - Presentation by Michal Kaleta of Lassel Architects. There was discussion of the ability to add on to the building in the future. Michal explained that the building is designed to expand in the future, if needed.

EMS Administrator Hooper explained that the road could be expanded to the pit to accommodate evoc and physical fitness training (running). Chief Deputy Forbes reminded all that the plans for the law enforcement evoc. training were scrapped as the airport is better suited for this training.

County Manager Zinser stated that he believes we need to have a better understanding of what functions we want to have in this building.

Discussion of office space needs ensued with the County Manager commenting that he does not think there is enough office space.

Eric Wellman, EMS Project Manager of Maine C.C.S. stated that three to four instructors now sharing space at the college. He added they do need a private room or two sharing an office.

Michal Kaleta replied that perhaps he can expand to six offices by shrinking the lobby a bit. He asked for feedback on how many offices the committee is looking for.

EMS Administrator Hooper stated that in his staffing plan he has five full time people with the remainder being part-time and reserve people. Some can share offices he stated.

County Manager Zinser responded that if we are lifting a program from the community college and bringing it to over, the school's professors are going to need their own space.

EMS Administrator Hooper suggested he and Michal work on the office space requirements and have it ready for the next meeting.

Eric Wellman also reminded all that bigger doors might be necessary for props and training equipment. He also suggested windows into the simulator rooms so people can see what is going on. This has been found to help with fund raising, he stated.

### **3. CDS Request Status**

a. Fy22 Collins: EOC funding. Application submitted to MEMA. EMS Administrator Hooper explained that we have to get 100% that Senator Collins awarded to us.

-Fy23 Collins: First Responder Workforce Development- not picked up by Sen Collins.

EMS Simulators- Pending.

-Fy23 King: First Responder Workforce Development- picked up by Sen King.

EMS Simulators- pending

### **4. Alfond Foundation Application**

-Grant writer hired

-Target date to submit: Sept 2022

-No progress to report

### **5. Training Towers**

a. Draeger presentation following this meeting

b. Meeting with local Lion dealer, Fire Tech & Safety, set for June 29. Follow up meeting with representatives from Lion to be scheduled

### **6. Future Field Trips**

-Need to schedule: NH public safety academy to see FAAC and MILO simulators

7. **Discussion of possible formation of a non-profit organization to raise funds for training center**  
EMS Administrator Hooper reminded all that at the last meeting there was discussion of the possible formation of a non-profit organization. We can name rooms for some of these companies if they pay for it.

County Manager Zinser said he would discuss this with the Commissioners.

County Manager Zinser stated he would also talk to Allied Cook to see if they might be able to accommodate getting some rough estimates to us.

8. **Next meeting date-** July 15, 2022 at 8:30 a.m.