

13th Strategic Planning Meeting Minutes

April 7, 2023 at 9:00 a.m.

1. Administrative
 - a. Attendance roster (attached as record)
 - b. Approve minutes from 03/10/23 meeting
Facilities Manager Rick deRochemont motioned to accept the minutes. Chief DuRoss seconded the motion. Vote unanimous.

2. Architect/Engineers/Construction Manager
 - a. Reports & Status- Chief Fire Administrator Hooper explained that Michal made some plot plan changes.

 - b. Cost estimates, timeline, if available- The County Manager informed all that the building costs came back at \$45 million for both buildings. We have the money to do the actual buildings but are required to have monies set aside for contingencies. He continued that we are looking at our own internal fundings. We think by mid-summer we might have \$1 million and are asking for some internal funds to put towards this. The County Manager continued that he is working with the Recovery Council and the State of Maine Attorney General regarding opioid funding. So, he explained there are a lot of possibilities. The Commissioners wish to move forward.
Commissioner Dutremble commented in regard to funds from the State, one of the committees asked us where we are with the ARPA funds, if the State is looking for money, he stated that he is not sure they will give us money.
Deputy County Manager Linda Corliss informed all that she will post the Development Director position externally today.

 - c. Permit process. Town? DEP? Others?- Facilities Manager Rick deRochemont Rick-Manager deRochemont explained that the April date previously given is not part of Alfred's plan. We have now been given the date of May 1st.

 - d. Site plan and floor plan updates/review- Michal Kaleta from Lassel Architects presented the Committee with an updated plan. The first change was to the office block that showed the vestibule with a window to reception for security. Michal explained this is the school model. This change does not affect the number of offices (still 10). He continued that the remaining five offices are in the middle block. They have also added a private break room for administration. This change was unanimously approved by the Board.
The second change is on the second-floor computer lab. Rather than splitting this space into two rooms for dispatch training it is simpler to keep it one open space and allow one to arrange tables in the most ergonomic way for what they are doing. Michel explained therefore, the only change is eliminating the partition. The Committee unanimously approved the change.
Facilities Manager Rick deRochemont asked if the door in the hallway for storage has been changed? Michal replied that he will make that change. Cait Grant of YCCC asked if there was a possibility of storage under the bleachers. Michal suggested perhaps a hatch.

 - e. Entry Plaza – Brick Campaign- County Manager Zinser showed committee members a sample brick that can be used as a fund-raising tool.

3. CDS Request Status
 - a. Submitted \$1.2m simulators- Chief Fire Administrator Hooper explained that these requests were submitted to Senator Collins and Senator King. He added that he doesn't anticipate hearing back until the middle of the summer with final approval probably not until December.
 - b. Submitted \$6m construction- This request has also been sent to both Senator King and Senator Collins.
 - c. Funded \$750,000 for EMS Simulators- Chief Fire Administrator explained that this funding has been approved and that he is working on the application.
 - d. Application progress EHP in progress- Chief Hooper informed all that this is at FEMA and near completion.

4. Establish Subcommittees
 - a. Research EMS simulators- Chief Hooper stated that a committee is needed for this equipment.
 - b. Research L/E simulators- Chief Hooper stated that a committee is needed for this equipment.
 - c. Training Tower design- Chief Hooper informed all that this RFP is built and we are waiting to get it posted. County Manager Zinser added that he is hoping to post this the week after next and that they are working with the attorney. He added that we need that done as we need specifications to get to engineers.

5. Training Tower Vendors
 - a. RFP done, awaiting post

6. Mobile Weapons Trainers
 - a. Research

Saco Police Chief Clements commented that the consensus is they would rather do an outdoor range.

County Manager Zinser replied that the problem is the perception. A lot of towns have issues with outdoor ranges but the County Manager stated that he is open to anything.

Saco Chief Clements replied that a lot of communities have that piece figured out.

Wells Police Captain Chabot stated that the Sanford range is not that far away.

Saco Police Chief Clements commented that we could always the outdoor range in later.

Wells Police Captain Chabot agreed and said that the EVOC should be the main goal.

Discussion of simulators and (goggles) technology.

Chief Clements commented that we might not need huge simulators.

County Manager Zinser agreed and asked if Chief Hooper could maybe track down some companies for this technology and get costs.

7. Recent Field Trips
 - a. Planning trip to Brookline MA to see a WHP burn/tower- Chief Fire Administrator Hooper stated that he still needs to get date.

8. Next meeting date
 - a. April ??, 2023 0900 at EMA?

It was decided that the next meeting will be on May 12th at 9:00 a.m.