COMMISSIONERS' MEETING

August 6, 2025

At a regular meeting of the County Commissioners of the County of York, begun and holden at the York County Government Building in Alfred, within and for the County of York, being held on Wednesday, August 6, 2025, A. D. at 4:30 P. M.

COMMISSIONERS PRESENT:

Richard R. Dutremble
Richard Clark
Robert Andrews
Justin Chenette
Donna Ring

County Manager Greg Zinser and Deputy County Manager Linda Hutchins- Corliss were present at the meeting.

YOU ARE INVITED TO RISE AND SALUTE THE FLAG OF THE UNITED STATES

08-06-2025 ITEM

1 PUBLIC COMMENT(S) ON ANY ITEM(S)

A resident expressed concern regarding item 5A of the procurement policy, specifically Section 3, Paragraph H. She stated that preference should be given to the contractor who offers the best quality work at the best price, regardless of race, gender, or demographics. She continued by referring to Paragraph O by objecting to the clause stating that geographical preference cannot be applied, arguing that hiring local vendors supports the local economy and offers logistical advantages.

2 TO APPROVE THE MINUTES OF THE FOLLOWING MEETINGS

a. Commissioners meeting minutes of July 2, 2025
Commissioner Clark moved to approve the minutes.
Commissioner Andrews seconded the motion.
Vote 5-0.

3 TO APPROVE TREASURER'S WARRANTS

a. Warrants to be approved on July 2, 2025, in the amount of $3,241,435.79
Commissioner Clark motioned to approve the warrant.
Commissioner Andrews seconded the motion.
Vote 5-0.

b. Warrants to be approved on July 9, 2025, in the amount of $978,100.60
Commissioner Clark motioned to approve the warrant.
Commissioner Andrews seconded the motion.
Vote 5-0.

c. Warrants to be approved on July 16, 2025, in the amount of $486,542.60
Commissioner Clark motioned to approve the warrant.
Commissioner Andrews seconded the motion.
Vote 5-0.

d. Warrants to be approved on July 23, 2025, in the amount of $520,519.06
Commissioner Clark motioned to approve the warrant.
Commissioner Andrews seconded the motion.
Vote 5-0.

e. Warrants to be approved on July 31, 2025, in the amount of $611,583.49
Commissioner Clark motioned to approve the warrant.
Commissioner Andrews seconded the motion.
Vote 5-0.

4 TO HEAR ANY REPORTS FROM THE COUNTY COMMISSIONERS

None.

5 NEW BUSINESS

a. Revision to Section 2, Purchases procedure involving the expenditure of Federal funds. Purposed amendment would clearly describe the flexibility provided under Federal guidelines to deviate from competitive bidding process in responding to emergency situations. Second purposed amendment would allow the County of York to use strategic sourcing and share services with other Government entities.
Commissioner Chenette Motion to approve revision.
Commissioner Andrews seconded the motion.
Vote 5-0
DISCUSSION: Commissioner Clark asks the County Manager if the amendment was approved by legal. County Manager replied that it was approved.

b. Deputy County Manager/H.R. Director Linda Hutchins-Corliss to present

new hires/transfers:

i. To seek approval of the transfer of John Willey from Part-time Court Security to reserve Court Security with an effective date of August 7, 2025. Mr. Willey was originally hired in 2009 as a Civil Deputy and transferred to Part-time Court Security in 2023.
Commissioner Ring motioned to approve the transfer of John Willey.
Commissioner Chenette seconded the motion.
Vote 5-0.

ii. To seek approval of the hiring of Travis McDonald in the reserve position of Hazmat Technician I in the Emergency Management Agency with a date of hire of August 11, 2025.
Commissioner Clark motioned to approve the hiring of Travis McDonald.
Commissioner Andrews seconded the motion.
Vote 5-0.

iii. To seek approval of the hiring of Matthew Duross in reserve position of Hazmat Technician I in the Emergency Management Agency with a date of hire of August 11, 2025.

Commissioner Clark motioned to approve the hiring of Matthew Duross.
Commissioner Andrews seconded the motion.
Vote 5-0.
DISSCUSSION: Commissioner Clark asked why a numeral was left off his coversheet as the others had one. Linda responded that it was a clerical error.

iv. To seek approval of the hiring of Elliott Payne in reserve position of Hazmat Technician I in the Emergency Management Agency with a date of hire of August 11, 2025
Commissioner Clark motioned to approve the hiring of Elliott Payne.
Commissioner Andrews seconded the motion.
Vote 5-0.

v. To seek approval of the hiring of Patricia Murray in the full-time position of Executive Administrative Assistant to the County Manager in Administration with a date of hire of September 2, 2025
Commissioner Clark motioned to approve the hiring of Patricia Murray.
Commissioner Andrews seconded the motion.
Vote 5-0.
DISCUSSION: Commissioner Ring raised the question of salary being offered was outside of the range that was posted for this position and questioned if it was in the budget. Deputy Manager/HR Director along with the County Manager stated that it was negotiated and that the funds were in the budget. Commissioner Chenette asked the Deputy Manager/HR Director if in the posting the language “Non-negotiable” was used. The response was no. He clarified that the salary can be negotiable. Commissioner Ring again expressed her concerns. Commissioner Chenette suggested having a conversation around this topic if Commissioners felt strongly about the language surrounding the posting of salaries.

c. County Manager provided an update on the opioid settlement. Request for two proposed motions. The first proposed motion was to authorize the County Manager to enter into the opioid settlement agreement and any other necessary documentation with Purdue Pharma L.P and Sackler Family. The second motion would be to allow County Manager to enter into the opioid settlement agreement and any other necessary documentation with Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan Sun, and Zydus.
Commissioner Clark motioned to approve both requests for the County Manager to authorize signing the necessary documents to participate in the settlement identified as Purdue Pharma and Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan Sun, and Zydus.
Commissioner Chenette seconded both motions.
Vote 5-0
DISCUSSION: Commissioner Ring asked if this were a one-time payment, which the County Manager replied this would be paid out over years. Commissioner Dutremble asked if this was in reference to the class action lawsuit, which the County Manager replied yes to. Commissioner Chenette asked for the dollar amount, to which the County Manager responded that there has not been an official amount as it will depend on the number of participants who sign up. Commission Ring asked if this was for the two settlements, of which the County Manager replied yes.

d. The Commissioners reviewed a request for proposal (RFP) related to shower repairs, a project that has been in development for some time due to challenges with the bidding process and varying cost estimates (ranging from $30,000 to $100,00). Because of these challenges, the Sheriff's Office pursued a negotiated procurement under Local Code Section 1. The Sheriff is recommending awarding the contract to Miracle Method Surface Refinishing for repairs in Unit 3B, at a total cost of $33,026.00 to be paid from the jail capital reserve fund.
Commissioner Clark motion to approve the proposal with Miracle Method Surface Refinishing for the repairs to the jail shower.
Commissioner Andrews seconded the motion.
Vote 5-0

e. The Commissioners reviewed a request for proposal (RFP) for a change in food service vendors for York County Jail. After an extensive RFP process, a new vendor, Trinity Service Group, is recommended to replace the current provider. The change is pending final contract negotiations, specifically regarding the final menu and pricing structure. A 30- day extension with the current vendor was signed effective August 1st to ensure continuity during the transition. Upon approval from the Commissioners, Trinity Service Group will be given notice of intent to proceed, and preparations for contract negotiations will begin.
Commissioner Clark motioned to approve the proposal and authorization for the County Manager and the Sheriff to enter final negotiations with Trinity Services Group.
Commissioner Andrews seconded the motion.
Vote 5-0

DISCUSSION: Commission Ring asked how the changeover would affect current operations. The County Manager advised that with a 30-day extension he is hopeful that the current vendor will stay on till the end of the contract. Commissioner Ring asked if other Counties were using this vendor. Sheriff responded that about every county has Trinity.

f. The Commissioners reviewed a request for proposal (RFP) for a change in Commissary vendor for the jail. Recommendation was Keefe Commissary Network. The County Manager advised that their whole setup is vastly different, intriguing, and robust. This would be based on a final contract negotiation.
Commissioner Ring motioned to approve the proposal in change in Commissary vendor at the jail and the recommendation to award to Keefe Commissary Network.
Commissioner Chenette seconded the motion.
Vote 5-0
DISCUSSION: Commissioner Ring noted that she read the proposal and found it to be amazing. The County Manager noted that this would also free up space for storage at the jail. Commissioner Ring then asked the Sheriff if other jails were using them. The Sheriff advised that Trinity and Keefe work together, so if a jail is using Trinity, then more than likely are using Keefe.

g. The Commissioners reviewed a request for proposal (RFP) related to law enforcement close quarters combat training equipment as part of the effort to equip the regional training facility. Following the Federal RFP process, a

recommendation was made to award the contract to Kontek Industries for a total of $ 63,091.50, which includes equipment and shipping costs.
Commissioner Ring motioned to approve the purchase of the close quarters combat equipment to Kontek Industries for $63,091.50.
Commissioner Chenette seconded the motion.
Vote 5-0
DISCUSSION: Commissioner Ring started to ask a question regarding pricing, but was able to see the total cost, including shipping.

h. The Commissioners reviewed a request for proposal (RFP) through the Federal procurement process with a CDS grant for an ambulance patient compartment classroom simulator. Chief Hooper provided both a brief memo and detailed report outlining the full RFP process and selection criteria. The recommendation was to award the purchase of the simulator from Rescue Simulations Products for a total cost of $49,000.00.
Commissioner Clark motioned to approve the purchase.
Commissioner Ring seconded the motion.
Vote 5-0.
DISCUSSION: Commissioner Clark inquired about the delivery of the simulator. Chief Hooper advised that they were looking at late November, early December so they could coordinate with the builder of the training facility.

i. The Commissioners reviewed a request for proposal (RFP) using the Federal procurement process for the purchase of a specialized Firefighter Turnout Gear Extractor/Washer and Dryer. This is designed to manage hazardous material from turnout gear. The recommendation was to award the purchase to Bergeron Protective clothing, pending further negotiations. The estimated cost is not to exceed $30,000.00, as there may be additional expenses due to an issue with ventilation system compatibility that requires further coordination.
Commissioner Chenette motioned to approve the purchase for the specialized extractor washer and dryer pending further negotiations not to exceed the amount of $30,000.00.
Commissioner Ring seconded the motion.
Vote 5-0
DISCUSSION: Commissioner Clark asked Chief Hooper if all the turnout gear were PFAS free, which Chief Hooper answered no. Commissioner Clark asked if we would be pumping it into septic that the County owns. Chief Hooper explained that there is a deacon area that has its own containment system for contaminated run-off which would be disposed of appropriately.

6 TO CONDUCT AN EXECUTIVE SESSION ON PERSONNEL ISSUES PURSUANT TO 1 M.R.S.A. § 405 (6) (A), ACQUISITION OF REAL PROPERTY OR ECONOMIC DEVELOPMENT PURSUANT TO 1 M.R.S.A. § 405 (6) (C), LABOR NEGOTIATIONS PURSUANT TO 1 M.R.S.A. § 405 (6) (D) AND CONSULTATION WITH LEGAL COUNSEL PURSUANT TO 1 M.R.S.A. § 405 (6) (E), REVIEW OF CONFIDENTIAL RECORDS PURSUANT TO 1 M.R.S.A. § 405 (6) (F)

a. To conduct an executive session pursuant to 1 M.R.S.A. § 405 (6) (A), personnel matters

Commissioner Clark motioned to enter executive session pursuant to 1 M.R.S.A. § 405 (6) (A).
Commissioner Andrews seconded the motion.
Vote 5-0.
Commissioner Clark motioned to come out of executive session.
Commissioner Andrews seconded the motion.
Vote 5-0
Commissioner Clark motioned to extend an employee's leave of absence till August 14th, 2025.
Commissioner Andrews seconded the motion.
Vote 5-0.

7 OLD BUSINESS

None

8 PUBLIC COMMENT(S) ON ANY ITEM(S)

None

9 ADJOURN

Commissioner Clark motioned to adjourn.
Commissioner Andrews seconded the motion.
Vote 5-0.
Meeting adjourned at 5:15 p.m.