

REGISTRY OF DEEDS

MAILING ADDRESS:

YCRD

P.O.BOX 339

ALFRED, ME 04002

OFFICE #: 324-1576

FAX#: 459-7690

EMAIL: deeds@yorkcountymaine.gov (all copy requests)

RECORDING DOCUMENTS

Recording is being handled in the following manner:

IN HAND

You can continue to use the Deed's drop box located at the front entrance of the courthouse, documents will be retrieved every work day morning. Please provide the following:

- YOUR NAME
- ADDRESS TO MAIL THE DOCUMENTS BACK TO
- CONTACT PHONE NUMBER, WE WILL BE CALLING YOU WITH ANY QUESTIONS WE MAY HAVE CONCERNING YOUR DOCUMENTS
- ANY INSTRUCTIONS YOU WOULD LIKE US TO FOLLOW REGARDING YOUR DOCUMENTS

WITH A CLERK

- You can bring your documents into the Deeds office and a member of the staff will take your documents, you can either wait for recording information or provide an email address and the recording receipt will be emailed to you.

PAYMENT OPTIONS:

- CASH
- CHECKS ARE MADE PAYABLE TO THE YORK COUNTY REGISTRY OF DEEDS
- IF YOU WANT TO PAY WITH A CREDIT CARD, (IF LEAVING IN THE DROP BOX PLEASE INDICATE THAT ON A NOTE ALONG WITH YOUR CONTACT INFORMATION, WE WILL CALL YOU TO PROCESS THE PAYMENT OVER THE PHONE WHEN THE DOCUMENT IS ABLE TO BE RECORDED)

DOCUMENTS BEING DELIVERED BY U.S. POST OFFICE & OVERNIGHT SERVICES:

DOCUMENTS THAT ARE MAILED OR OVERNIGHTED WILL BE PLACED ON RECORD THE DAY THEY ARE RECEIVED.

ELECTRONIC FILING

COMPANIES THAT ARE CURRENTLY ABLE TO FILE WITH THE DEEDS OFFICE:

- SIMPLIFILE
- CSC
- E-PARTNERS

RESEARCH AREAS

Anyone entering the courthouse will need to wear a mask and complete a screening prior to you being allowed into the building.

The research room will be open to the public from Monday – Friday from 8:30 am - 12:00 and 1:00 - 4:00 pm.

Maximum of four (4) members of the public in the research room; when you enter the building let the Deputy know that you wish to access the research room, he will provide you with a pass. Currently we are not limiting the amount of time that you stay in the Registry, however if there is an increased demand, we may implement time restrictions. If you are coming in just to record and there are no passes available, please either use the drop box or call 324-1576 and speak with a clerk, someone will come out to get your documents.

There are two (2) computers available for public use, however Deeds staff is not available to assist you on computer usage beyond demonstrating how to use the search system.

Online documents are available using the York County Maine Registry of Deeds search site: SEARCHIQS.com

(PLEASE NOTE: There is no fee associated with setting up an account. The only fee would be after you have printed more than 500 pages you are charged fifty cents per page.)