

COMMISSIONERS' MEETING

May 20, 2026

The regular meeting of the York County Commissioners was held on Wednesday, May 20, 2026, at 4:30 PM at the York County Government Building in Alfred.

COMMISSIONERS PRESENT:

Richard R. Dutremble
Richard Clark
Robert Andrews
Justin Chenette

COMMISSIONERS ABSENT:

Donna Ring

County Manager Greg Zinser, Deputy County Manager/HR Director Linda Hutchins-Corliss, Facilities Director Rick deRochemont, EMA Director Art Cleaves, EMA Deputy Director Megan Arsenault, RTC Director Roger Hooper, Records Management Specialist Andrew O'Neill, Chief Deputy Jeremy Forbes were present at the meeting.

YOU ARE INVITED TO RISE AND SALUTE THE FLAG OF THE UNITED STATES

ITEM

1. PUBLIC COMMENT(S) ON ANY ITEM(S)

None.

2. TO APPROVE THE MINUTES OF THE FOLLOWING MEETINGS

- a. Commissioners' meeting of May 6, 2026

Commissioner Clark had one change. Page 2, line 85 change conferred to concurred.

MOTION: Commissioner Clark moved to approve the minutes of May 6, 2026, as amended.

Commissioner Andrews seconded the motion.

Motion carried 3-0 with Commissioner Chenette abstaining

3. TO APPROVE TREASURER'S WARRANTS

- a. Warrants to be approved on May 6, 2026, in the amount of \$579,062.89

MOTION: Commissioner Clark moved to approve the warrant dated May 6, 2026, in the amount of \$579,062.89. Commissioner Andrews seconded the motion.

Motion carried 4-0

- b. Warrants to be approved on May 13, 2026, in the amount of \$1,458,880.29

**MOTION: Commissioner Clark moved to approve the warrant dated May 13, 2026, in the amount of \$1,458,880.29. Commissioner Andrews seconded the motion.
Motion carried 4-0**

4. TO HEAR ANY REPORTS FROM THE COUNTY COMMISSIONERS

None.

5. NEW BUSINESS

- a. Deputy County Manager/HR Director Linda Hutchins-Corliss to present new hires/transfers:
 - i. To seek hiring approval of Curtis Brown in the position of Nursing Director in the Integrated Medical and Behavioral Health Division office with an effective date of May 14, 2026. Hiring waiver required.

**MOTION: Commissioner Clark moved to approve the hiring of and to waive hiring formalities for Curtis Brown in the position of Nursing Director in the Integrated Medical and Behavioral Health Division office with an effective date of May 14, 2026. Commissioner Andrews seconded the motion.
Motion carried 4-0**

- ii. To seek the hiring approval of Adam Granatowski in the position of Deputy Sheriff in the Sheriff's office with an effective date of May 26, 2026.

**MOTION: Commissioner Clark moved to approve the hiring of Adam Granatowski in the position of Deputy Sheriff in the Sheriff's office with an effective date of May 26, 2026. Commissioner Andrews seconded the motion.
Motion carried 4-0**

- iii. To seek the hiring approval of Matthew Ryan in the position of Deputy Sheriff in the Sheriff's office with an effective date of June 1, 2026.

**MOTION: Commissioner Clark moved to approve the hiring of Matthew Ryan in the position of Deputy Sheriff in the Sheriff's office with an effective date of June 1, 2026. Commissioner Andrews seconded the motion.
Motion carried 4-0**

- iv. To seek the hiring approval of Brandon Wasilchen in the position of Deputy Sheriff in the Sheriff's office with an effective date of July 6, 2026.

**MOTION: Commissioner Clark moved to approve the hiring of Brandon Wasilchen in the position of Deputy Sheriff in the Sheriff's office with an effective date of July 6, 2026. Commissioner Andrews seconded the motion.
Motion carried 4-0**

- v. To seek the hiring approval of Shaun Sirois, MEDATS, in the position of Infrastructure Security Manager in the Maine District Attorney Technical Services office with an effective date of May 26, 2026.

MOTION: Commissioner Clark moved to approve the hiring of Shaun Sirois, MEDATS, in the position of Infrastructure Security Manager in the Maine District Attorney Technical Services office with an effective date of May 26, 2026. Commissioner Andrews seconded the motion. Motion carried 4-0

Staffing Update: Following these hires, four (4) Deputy Sheriff positions remain vacant due to recent resignations.

- b. Department Reports
 - i. Andrew O’Neill, Records Management Specialist

Records Management Specialist Andrew O’Neill provided a comprehensive update on the County’s efforts to preserve, catalog, and digitize historical commissioner records. He reported that approximately 1,600 records have been processed so far, with documents varying significantly in size and content, including maps, reports, and other materials. He explained that a major challenge is the historical filing system, which organized records by meeting “terms” rather than by subject, resulting in related documents being scattered across multiple entries and requiring labor-intensive manual reconstruction.

To improve efficiency, the County has partnered with a firm developing an AI tool capable of reading historical cursive handwriting. The tool demonstrates approximately 80–85% accuracy and can extract key details such as names, dates, and document types. Mr. O’Neill presented examples showing the system successfully interpreting both printed and handwritten documents. The proposed platform would allow the public to search records by name, location, or subject and view both the original document and an AI-generated summary. He noted that while the system shows strong promise, further development is needed to address potential inaccuracies, incorporate user feedback mechanisms, and ensure accessibility. The original documents will continue to be preserved through proper archival processes, and the digital system will remain separate from the Registry of Deeds database, with appropriate disclaimers regarding accuracy and legal status.

- c. Review and Possible Approval of Teamsters Captains Unit Contract – executive session may be necessary pursuant to 1 M.R.S.A. § 405 (6) (D) Labor Negotiations

Motion: Commissioner Clark moved to enter executive session pursuant to 1 M.R.S.A. § 405 (6) (D) Labor Negotiations. Commissioner Ring seconded the motion. Motion carried 4-0.

Motion: Commissioner Clark moved to come out of executive session. Commissioner Andrews seconded the motion. Motion carried 4-0

Motion: Commissioner Clark moved to approve the Collective Bargaining Agreement between the County of York and the Teamsters Captains Unit effective July 1, 2026, through June 30, 2029. Commissioner Andrews seconded the motion. Motion carried 4-0

- d. Review and Acceptance of the Maine County Emergency Management Mutual Aid Agreement

Deputy EMA Director Megan Arsenault explained that the agreement is a straightforward renewal of the existing mutual aid agreement among all 16 Maine counties. It outlines how counties will assist one another during major emergencies, including deployment of personnel, resource sharing, liability, and responsibilities. Typically, the requesting county assumes most costs, while responding personnel are paid their standard wages or volunteer rates, with reimbursement possible under a FEMA declaration if applicable. The agreement primarily formalizes existing practices and contains no significant changes, and it will remain in effect for two years before requiring an update.

Motion: Commissioner Clark moved to approve the 2026 Maine County Emergency Management Mutual Aid Agreement as presented. Commissioner Andrews seconded the motion.

Motion carried 4-0

6. OLD BUSINESS

County Manager Zinser reported that the FY27 budget has been approved by the Budget Committee and has been scheduled for a public hearing on June 3, 2026, following the Commissioners' meeting that same day. He noted that, assuming no changes arise during the hearing, the budget will move forward for final approval. He added that the budget process went smoothly this year and that required notifications have already been sent to all municipalities and published in the newspaper.

7. TO CONDUCT AN EXECUTIVE SESSION ON PERSONNEL ISSUES PURSUANT TO 1 M.R.S.A. § 405 (6) (A), ACQUISITION OF REAL PROPERTY OR ECONOMIC DEVELOPMENT PURSUANT TO 1 M.R.S.A. § 405 (6) (C), LABOR NEGOTIATIONS PURSUANT TO 1 M.R.S.A. § 405 (6) (D) AND CONSULTATION WITH LEGAL COUNSEL PURSUANT TO 1 M.R.S.A. § 405 (6) (E), REVIEW OF CONFIDENTIAL RECORDS PURSUANT TO 1 M.R.S.A. § 405 (6) (F)

None.

8. PUBLIC COMMENT(S) ON ANY ITEM(S)

None.

9. ADJOURN

Motion: Commissioner Clark moved to adjourn. Commissioner Andrews seconded the motion.

Motion carried 4-0

Meeting adjourned at 5:12pm.

Respectfully Submitted,

Patricia Murray, Executive Assistant to the County Manager