



YORK COUNTY SHERIFF'S OFFICE, Maine

Deputy Sheriff

ESSENTIAL JOB FUNCTIONS

- Enforces federal and state laws, court orders, and warrants.
- Conducts investigations and writes reports on incidents involving area of duty.
- Patrols assigned areas to detect and prevent crime; answers call for service and assistance, make arrests.
- Investigates criminal complaints and accidents; conducts crime and accident scene analysis.
- Enforces motor vehicle laws by stopping violators and taking appropriate enforcement action.
- Assists investigators and personnel from the District Attorney's office in the preparation of cases for trial; testifies in court.
- Prepares timely and accurate reports, reviews investigative, arrest, accident, and supplemental reports for accuracy.
- Questions witnesses and complainants; investigates suspects.
- Attends community meetings; organizes neighborhood watches; makes presentations to churches, schools, civic organizations, and business leaders; participates in agency volunteer programs.
- Writes and executes search warrants; serves warrants, court orders, and subpoenas.
- Maintains assigned vehicle, firearms, and other equipment.
- Directs traffic as needed.
- Collects and maintains evidence; ensures proper chain of custody.

MINIMUM QUALIFICATIONS

- U.S. Citizen
- HS diploma or GED
- Be 21 years of age at the date of hire¹
- Possess a valid driver's license w/acceptable motor vehicle record
- Able to read and write at a level necessary to master the law enforcement basic training course
- Good character and reputation
- Successfully complete all hiring steps (see below)

¹ unless the applicant has an associate degree or 60 credit hours of post-secondary education in which case the applicant must be at least 20 years of age.

Preferred Qualifications

Maine Criminal Justice Academy full-time law enforcement officer certification or full-time law enforcement officer from another state that is accepted by the MCJA

Applicants Must Successfully Complete:

Pre-Screen Interview, Oral Interview(s), Background Investigation, Physical Agility Test², Medical Screening, Psychological Screening³, Polygraph Examination, and Firearms Qualification.

Salary and Benefits

Competitive wages with lateral entry consideration and full benefit package inclusive with a county health insurance plan, county issued police vehicle, and retirement options.

Application Process

You must provide the complete application package (listed below);

1. Employment Application & Personal History Statement
2. Resume

York County applications can be located and downloaded from
www.yorkcountymaine.gov

Posting will remain open until filled

The **ENTIRE** application package may be mailed or dropped off at:

**York County Human Resources
Attn: Linda Corliss
45 Kennebunk Road
Alfred, ME 04002**

Physical Address: 149 Jordan Springs Road, Alfred, ME 04002
(207)459-2500, Monday through Friday 8:00 – 4:00 PM

York County Government is an Equal Employment Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, sexual orientation, gender identity, disability, or protected Veteran Status.

3/29/2023

^{2 & 3} May be waived for current LEO