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3 **COMMISSIONERS' MEETING**

4 **May 20, 2026**

5 The regular meeting of the York County Commissioners was held on Wednesday, May 20, 2026, at 4:30  
6 PM at the York County Government Building in Alfred.

7  
8 **COMMISSIONERS PRESENT:**

9  
10 Richard R. Dutremble  
11 Richard Clark  
12 Robert Andrews  
13 Justin Chenette

14  
15 **COMMISSIONERS ABSENT:**

16  
17 Donna Ring

18  
19 County Manager Greg Zinser, Deputy County Manager/HR Director Linda Hutchins-Corliss, Facilities  
20 Director Rick deRochemont, EMA Director Art Cleaves, EMA Deputy Director Megan Arsenault, RTC  
21 Director Roger Hooper, Records Management Specialist Andrew O'Neill, Chief Deputy Jeremy Forbes  
22 were present at the meeting.

23  
24 **YOU ARE INVITED TO RISE AND SALUTE THE FLAG OF THE UNITED STATES**

25  
26 **ITEM**

27  
28 **1. PUBLIC COMMENT(S) ON ANY ITEM(S)**

29  
30 None.

31  
32 **2. TO APPROVE THE MINUTES OF THE FOLLOWING MEETINGS**

33  
34 a. Commissioners' meeting of May 6, 2026

35  
36 Commissioner Clark had one change. Page 2, line 85 change conferred to concurred.

37  
38 **MOTION: Commissioner Clark moved to approve the minutes of May 6, 2026, as amended.**

39 **Commissioner Andrews seconded the motion.**

40 **Motion carried 3-0 with Commissioner Chenette abstaining**

41  
42 **3. TO APPROVE TREASURER'S WARRANTS**

43 a. Warrants to be approved on May 6, 2026, in the amount of \$579,062.89

44  
45 **MOTION: Commissioner Clark moved to approve the warrant dated May 6, 2026, in the amount**  
46 **of \$579,062.89. Commissioner Andrews seconded the motion.**

47 **Motion carried 4-0**

48  
49 b. Warrants to be approved on May 13, 2026, in the amount of \$1,458,880.29

50  
51 **MOTION: Commissioner Clark moved to approve the warrant dated May 13, 2026, in the amount**  
52 **of \$1,458,880.29. Commissioner Andrews seconded the motion.**  
53 **Motion carried 4-0**

54  
55 **4. TO HEAR ANY REPORTS FROM THE COUNTY COMMISSIONERS**

56  
57 None.

58  
59 **5. NEW BUSINESS**

60  
61 a. Deputy County Manager/HR Director Linda Hutchins-Corliss to present new hires/transfers:

62  
63 i. To seek hiring approval of Curtis Brown in the position of Nursing Director in the  
64 Integrated Medical and Behavioral Health Division office with an effective date of May  
65 14, 2026. Hiring waiver required.

66  
67 **MOTION: Commissioner Clark moved to approve the hiring of and to waive hiring formalities for**  
68 **Curtis Brown in the position of Nursing Director in the Integrated Medical and Behavioral Health**  
69 **Division office with an effective date of May 14, 2026. Commissioner Andrews seconded the motion.**  
70 **Motion carried 4-0**

71  
72 ii. To seek the hiring approval of Adam Granatowski in the position of Deputy Sheriff in the  
73 Sheriff's office with an effective date of May 26, 2026.

74 **MOTION: Commissioner Clark moved to approve the hiring of Adam Granatowski in the position**  
75 **of Deputy Sheriff in the Sheriff's office with an effective date of May 26, 2026. Commissioner**  
76 **Andrews seconded the motion.**  
77 **Motion carried 4-0**

78  
79 iii. To seek the hiring approval of Matthew Ryan in the position of Deputy Sheriff in the  
80 Sheriff's office with an effective date of June 1, 2026.

81  
82 **MOTION: Commissioner Clark moved to approve the hiring of Matthew Ryan in the position of**  
83 **Deputy Sheriff in the Sheriff's office with an effective date of June 1, 2026. Commissioner Andrews**  
84 **seconded the motion.**  
85 **Motion carried 4-0**

86  
87 iv. To seek the hiring approval of Brandon Wasilchen in the position of Deputy Sheriff in the  
88 Sheriff's office with an effective date of July 6, 2026.

89  
90 **MOTION: Commissioner Clark moved to approve the hiring of Brandon Wasilchen in the position**  
91 **of Deputy Sheriff in the Sheriff's office with an effective date of July 6, 2026. Commissioner**  
92 **Andrews seconded the motion.**  
93 **Motion carried 4-0**

94  
95 v. To seek the hiring approval of Shaun Sirois, MEDATS, in the position of Infrastructure  
96 Security Manager in the Maine District Attorney Technical Services office with an  
97 effective date of May 26, 2026.

98

99 **MOTION: Commissioner Clark moved to approve the hiring of Shaun Sirois, MEDATS, in the**  
100 **position of Infrastructure Security Manager in the Maine District Attorney Technical Services**  
101 **office with an effective date of May 26, 2026. Commissioner Andrews seconded the motion.**  
102 **Motion carried 4-0**

103  
104 **Staffing Update:** Following these hires, four (4) Deputy Sheriff positions remain vacant due to recent  
105 resignations.

106  
107 b. Department Reports

108 i. Andrew O’Neill, Records Management Specialist

109  
110 Records Management Specialist Andrew O’Neill provided a comprehensive update on the County’s  
111 efforts to preserve, catalog, and digitize historical commissioner records. He reported that approximately  
112 1,600 records have been processed so far, with documents varying significantly in size and content,  
113 including maps, reports, and other materials. He explained that a major challenge is the historical filing  
114 system, which organized records by meeting “terms” rather than by subject, resulting in related  
115 documents being scattered across multiple entries and requiring labor-intensive manual reconstruction.

116  
117 To improve efficiency, the County has partnered with a firm developing an AI tool capable of reading  
118 historical cursive handwriting. The tool demonstrates approximately 80–85% accuracy and can extract  
119 key details such as names, dates, and document types. Mr. O’Neill presented examples showing the  
120 system successfully interpreting both printed and handwritten documents. The proposed platform would  
121 allow the public to search records by name, location, or subject and view both the original document and  
122 an AI-generated summary. He noted that while the system shows strong promise, further development is  
123 needed to address potential inaccuracies, incorporate user feedback mechanisms, and ensure accessibility.  
124 The original documents will continue to be preserved through proper archival processes, and the digital  
125 system will remain separate from the Registry of Deeds database, with appropriate disclaimers regarding  
126 accuracy and legal status.

127  
128 c. Review and Possible Approval of Teamsters Captains Unit Contract – executive session  
129 may be necessary pursuant to 1 M.R.S.A. § 405 (6) (D) Labor Negotiations

130  
131 **Motion: Commissioner Clark moved to enter executive session pursuant to 1 M.R.S.A. § 405 (6)**  
132 **(D) Labor Negotiations. Commissioner Ring seconded the motion.**  
133 **Motion carried 4-0.**

134  
135 **Motion: Commissioner Clark moved to come out of executive session.**  
136 **Commissioner Andrews seconded the motion.**  
137 **Motion carried 4-0**

138  
139 **Motion: Commissioner Clark moved to approve the Collective Bargaining Agreement between the**  
140 **County of York and the Teamsters Captains Unit effective July 1, 2026, through June 30, 2029.**  
141 **Commissioner Andrews seconded the motion.**  
142 **Motion carried 4-0**

143  
144 d. Review and Acceptance of the Maine County Emergency Management Mutual Aid  
145 Agreement

147 Deputy EMA Director Megan Arsenault explained that the agreement is a straightforward renewal of the  
148 existing mutual aid agreement among all 16 Maine counties. It outlines how counties will assist one  
149 another during major emergencies, including deployment of personnel, resource sharing, liability, and  
150 responsibilities. Typically, the requesting county assumes most costs, while responding personnel are paid  
151 their standard wages or volunteer rates, with reimbursement possible under a FEMA declaration if  
152 applicable. The agreement primarily formalizes existing practices and contains no significant changes,  
153 and it will remain in effect for two years before requiring an update.  
154

155 **Motion: Commissioner Clark moved to approve the 2026 Maine County Emergency Management**  
156 **Mutual Aid Agreement as presented. Commissioner Andrews seconded the motion.**

157 **Motion carried 4-0**

158

159 **6. OLD BUSINESS**

160

161 County Manager Zinser reported that the FY27 budget has been approved by the Budget Committee and  
162 has been scheduled for a public hearing on June 3, 2026, following the Commissioners' meeting that same  
163 day. He noted that, assuming no changes arise during the hearing, the budget will move forward for final  
164 approval. He added that the budget process went smoothly this year and that required notifications have  
165 already been sent to all municipalities and published in the newspaper.  
166

167

168 **7. TO CONDUCT AN EXECUTIVE SESSION ON PERSONNEL ISSUES PURSUANT**  
169 **TO 1 M.R.S.A. § 405 (6) (A), ACQUISITION OF REAL PROPERTY OR**  
170 **ECONOMIC DEVELOPMENT PURSUANT TO 1 M.R.S.A. § 405 (6) (C), LABOR**  
171 **NEGOTIATIONS PURSUANT TO 1 M.R.S.A. § 405 (6) (D) AND CONSULTATION**  
172 **WITH LEGAL COUNSEL PURSUANT TO 1 M.R.S.A. § 405 (6) (E), REVIEW OF**  
173 **CONFIDENTIAL RECORDS PURSUANT TO 1 M.R.S.A. § 405 (6) (F)**

174 None.

175

176 **8. PUBLIC COMMENT(S) ON ANY ITEM(S)**

177 None.

178

179 **9. ADJOURN**

180

181 **Motion: Commissioner Clark moved to adjourn. Commissioner Andrews seconded the motion.**

182 **Motion carried 4-0**

183

184 Meeting adjourned at 5:12pm.

185

186 Respectfully Submitted,

187

188 Patricia Murray, Executive Assistant to the County Manager