



*Robert L. Andrews, Vice-Chair
District 1*

*Richard R. Dutremble
District 2*

*Allen R. Sicard, Chair
District 3*

*Donna L. Ring
District 4*

*Richard Clark
District 5*

COUNTY OF YORK

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*Gregory T. Zinser
County Manager*

*Kathryn A. Dumont
Assistant to the Manager*

*Linda M. Corliss
Deputy County Manager
Human Resource Director*

*Lorene B. Lemieux
Finance Director*

REQUEST FOR PROPOSALS AUDITING SERVICES FOR BUDGET YEARS FY22, FY23 & FY24

The County of York, Maine is requesting proposals from qualified Certified Public Accounting firms to conduct our annual, year-end financial audits for (3) years.

The following specification must be met:

1. Audit shall be a financial and compliance review of all accounts and funds of the county in accordance with generally accepted auditing standards.
2. Audits shall cover fiscal years ending June 30, 2022, June 30, 2023, and June 30, 2024.
3. Audit firm shall assist the Finance Director in preparation of all financial statements and schedules.
4. Single audits in accordance with OMB A-133 are required and can be quoted separately.
5. Audit firm shall submit a written report expressing an opinion regarding the financial statements and a management letter identifying any weaknesses in internal control.
6. Audit firm shall provide (10) copies of the auditor's report, management letter and financial statements and schedules
7. Audit firm shall satisfy GASB requirements, review and update the county's fixed asset listing, and provide calculation of depreciation.

Written proposals should be received by Finance Director, Lori Lemieux, by 10 AM May 11th, 2022. Mailing address is 45 Kennebunk Road, Alfred ME 04002. Physical address is 149 Jordan Springs Road, Alfred ME. All proposals must be in a sealed envelope marked "Audit Proposal". Proposals will be opened and evaluated at 10 AM May 11th by the Finance Director and County Manager. For questions or a copy of last year's audit and current balance sheet, please contact Lori Lemieux at lblemieux@yorkcountymaine.gov or 207-459-2317.

The County reserves the right to reject any and all bids. Cost will not be the only determining factor for awarding the bid. The County will evaluate based on qualifications, responsiveness, relevant experience, reputation as well as cost.