



*Robert L. Andrews*  
*Vice-Chairperson*  
*District 1*

*Richard R. Dutremble*  
*Chairperson*  
*District 2*

*Justin Chenette*  
*District 3*

*Donna L. Ring*  
*District 4*

*Richard Clark*  
*District 5*

**COUNTY COMMISSIONERS**  
**COUNTY OF YORK**

45 Kennebunk Road  
Alfred, Maine 04002

(207) 459-2313  
Fax (207) 324-9494

[www.yorkcountymaine.gov](http://www.yorkcountymaine.gov)

*Gregory T. Zinser*  
*County Manager*

*Kathryn A. Dumont*  
*Assistant to the Manager*

*Lorene B. Lemieux*  
*Finance Director*

*Linda Hutchins- Corliss*  
*Deputy County Manager*  
*Human Resource Director*

**AGENDA FOR THE REGULAR MEETING**  
**OF THURSDAY, JANUARY 2, 2025**  
**AT 4:30 P. M. IN THE YORK COUNTY GOVERNMENT BUILDING**  
**LOCATED AT 149 JORDAN SPRINGS ROAD, ALFRED, ME**

**ZOOM LINK:**

<https://us02web.zoom.us/j/81475132816?pwd=Zae2nmHYx1kOV4NvDNxbzuK3J2cFrS.1>

**YOU ARE INVITED TO RISE AND SALUTE THE FLAG OF THE UNITED STATES**

- | <b>01-02-25</b> | <b>ITEM</b>  |
|-----------------|--|
| <b>1</b>        | <b>TO SELECT A COUNTY COMMISSIONER CHAIRPERSON FOR 2025</b>  |
| <b>2</b>        | <b>TO SELECT A COUNTY COMMISSIONER VICE CHAIRPERSON FOR 2025</b>   |
| <b>3</b>        | <b>PUBLIC COMMENT(S) ON ANY ITEM(S)</b>  |
| <b>4</b>        | <b>TO SELECT A WORKFORCE CENTER DIRECTOR FOR 2025</b>  |
| <b>5</b>        | <b>TO SELECT A SOUTHERN MAINE REGIONAL PLANNING REPRESENTATIVE FOR 2025</b>  |
| <b>6</b>        | <b>TO REVIEW AND APPROVE THE MINUTES OF THE COUNTY COMMISSIONERS' MEETINGS</b><br>a. Commissioners' Regular Meeting of December 18, 2024 |
| <b>7</b>        | <b>TO ADOPT ROBERT'S RULES OF GOVERNANCE AS A GUIDE FOR CONDUCTING 2025 COMMISSIONER MEETINGS</b>  |

**8 TO SELECT A DAY AND TIME FOR CONDUCTING REGULAR COUNTY COMMISSIONER MEETINGS FOR 2025**

1<sup>st</sup> and 3<sup>rd</sup> Wednesdays beginning at 4:30 P.M.-following dates: (Thursday)January 2, January 15, February 5, February 19, March 5, March 19, April 2, April 9, May 7, May 21, June 4, (\*Wednesday, June 18<sup>th</sup> if needed), July 2 (July 16<sup>th</sup> if needed), August 6, (August 20<sup>th</sup> if needed), September 3, September 17, October 1, October 15, November 5, November 19, December 3, December 17

**9 TO REVIEW AND ADOPT POLICIES FOR 2025 AS FOLLOWS:**

- a. **MILEAGE REIMBURSEMENT RATE** (manager recommends '24 IRS rate 67 cents)
- b. **MEALS ON COUNTY BUSINESS RATE** \$15.00-breakfast, \$20.00 lunch, \$25.00 dinner or \$60.00 per diem)

*\*Special note:* When the event you are attending includes any of the meals you are required to take part in the meal. If you are staying at a hotel that provides breakfast, you must utilize the breakfast provided by the hotel. In these instances, the amounts stated above will be deducted from the per diem rate. **\*RECEIPTS REQUIRED\***

**Upon request, the County Manager may adjust the reimbursement rates based on prevailing circumstances.**

- c. **POLICE/ACCIDENT/INCIDENT REPORTS** (manager recommends '21 rate \$20.00)
- d. **BACKGROUND CHECKS FEES** (manager recommends Sheriff's '23 rate of \$20.00)
- e. **NOTARIZATION/ATTESTATION FEES** (manager recommends '20 rate of \$5.00/\$10.00)

**10 TO APPROVE TREASURERS' WARRANT(S)**

- a. Approve treasurer's warrant dated December 18, 2024 in the amount of \$1,437,235.96
- b. Approve treasurer's warrant dated December 26, 2024 in the amount of \$677,116.63

**11 HEAR ANY REPORTS OF THE COMMISSIONERS**

**12 HEAR ANY REPORTS OF THE COUNTY MANAGER**

**13 NEW BUSINESS**

- a. To review and approve the MOU with Old Orchard Beach

**14 OLD BUSINESS**

**15 PUBLIC COMMENT(S) ON ANY ITEM(S)**

**16 TO CONDUCT AN EXECUTIVE SESSION ON PERSONNEL ISSUES PURSUANT TO 1 M.R.S.A. §405 (6) (A), ACQUISITION OF REAL PROPERTY OR ECONOMIC DEVELOPMENT PURSUANT TO 1 M.R.S.A. § 405 (6) (C), LABOR NEGOTIATIONS PURSUANT TO 1 M.R.S.A. § 405 (6) (D) AND CONSULTATION WITH LEGAL COUNSEL PURSUANT TO 1 M.R.S.A. § 405 (6) (E).**

- a. Executive session pursuant to 1 M.R.S.A. §405 (6) (A), personnel issues

**17 ADJOURN**