County of York
45 Kennebunk Road
Alfred, ME 04002

Ph: 207.459.2500
Fax: 207.324.9494
www.yorkcountymaine.gov

YORK COUNTY RECOVERY CENTER

ADVISORY BOARD

PURPOSE OF THE ADVISORY BOARD

The York County Recovery Center Advisory Board serves as a community and professional advisory body that provides guidance, recommendations, and support to strengthen substance use disorder treatment and recovery services throughout York County.

The board brings together community leaders, healthcare professionals, individuals with lived experience, and other stakeholders to provide diverse perspectives and help ensure services reflect the needs of the communities we serve.

MEMBER RESPONSIBILITIES

Advisory Board members are expected to:

1. Provide Guidance & Recommendations

- Offer feedback on program development, services, and long-term goals.
- Identify opportunities to improve access to substance use treatment and recovery services.
- Provide recommendations regarding community needs and emerging trends.

2. Support Community Partnerships

- Identify opportunities to strengthen relationships with hospitals, healthcare providers, social services, recovery organizations, and community partners.
- Help promote awareness of available treatment and recovery resources.

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3. Review Program Development & Quality

- Provide input on program initiatives, service delivery, and patient experience.
- Offer recommendations regarding barriers to treatment and continuity of care.

4. Serve as Community Representatives

- Bring forward community perspectives and concerns.
- Advocate for effective, accessible, and compassionate substance use treatment services.

5. Participate in Board Activities

- Attend scheduled meetings and actively contribute to discussions.
- Review meeting materials and provide thoughtful feedback.
- Maintain confidentiality and disclose potential conflicts of interest.

TIME COMMITMENT & EXPECTATIONS

Commitment	Expectation
Regular meetings	Quarterly (4 meetings annually)
Meeting duration	Approximately 1–1.5 hours
Preparation	Approximately 30 minutes per meeting
Additional involvement	Optional participation in special initiatives or community events
Membership term	2 years, with the opportunity for reappointment

Estimated time commitment: Approximately 6–8 hours annually, excluding optional activities.

BOARD STRUCTURE & LEADERSHIP

- **Chairperson:** Facilitates meetings, guides discussions, and works with Recovery Center leadership to establish meeting agendas.
- **Vice Chairperson:** Assists the Chairperson and provides leadership when the Chairperson is unavailable.

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- **Advisory Board Members:** Participate in discussions, provide recommendations, and contribute their professional and community perspectives.
- **Program Administrator:** Serves as the primary liaison between the Advisory Board and Recovery Center leadership, providing updates and facilitating communication.

OUR SHARED COMMITMENT

We are seeking members who are passionate about strengthening recovery services, reducing barriers to treatment, and improving outcomes for individuals and families affected by substance use disorders.