

COMMISSIONERS' MEETING

October 15, 2025

At a regular meeting of the County Commissioners of the County of York, begun and holden at the York County Government Building in Alfred, within and for the County of York, being held on Wednesday, October 15, 2025, A. D. at 4:30 P.M.

COMMISSIONERS PRESENT:

Richard R. Dutremble

Richard Clark

Robert Andrews

Donna Ring

COMMISSIONERS ABSENT:

Justin Chenette

County Manager Greg Zinser, HR Manager Christine Bean, EMA Director Art Cleaves, Deputy EMA Director Megan Arseneault and Facilities Director Rick deRochemont were present at the meeting.

YOU ARE INVITED TO RISE AND SALUTE THE FLAG OF THE UNITED STATES

ITEM

1. PUBLIC COMMENT(S) ON ANY ITEM(S)

None.

2. TO APPROVE THE MINUTES OF THE FOLLOWING MEETINGS

- a. Commissioners' meeting of October 1, 2025

MOTION: Commissioner Clark moved to approve the minutes of October 1, 2025. Commissioner Andrews seconded the motion.

Motion carried 4:0

3. TO APPROVE TREASURER'S WARRANTS

- a. Warrants to be approved on October 1, 2025, in the amount of \$435,618.76

MOTION: Commissioner Clark moved to approve the warrant dated October 1, 2025, in the amount of \$435,618.76. Commissioner Andrews seconded the motion.

Motion carried 4:0

- b. Warrants to be approved on October 8, 2025, in the amount of \$898,543.52

MOTION: Commissioner Clark moved to approve the warrant dated October 8, 2025, in the amount of \$898,543.52. Commissioner Andrews seconded the motion.

Motion carried 4:0

4. TO HEAR ANY REPORTS FROM THE COUNTY COMMISSIONERS

None.

4a. GRIEVANCE HEARING

- a. To hear grievance from FOP (may require executive session pursuant to 1 M.R.S.A. § 405 (6) (A) personnel issues).

Motion: Commissioner Clark motioned to enter executive session pursuant to 1 M.R.S.A. § 405 (6) (A) personnel issues. Commissioner Andrews seconded the motion.
Motion carried 4:0.

Motion: Commissioner Clark motioned to come out of executive session. Commissioner Andrews seconded the motion.
Motion carried 4:0

Motion: Commissioner Clark moved to deny the grievance submitted by the Fraternal Order of Police (FOP), using the County Manager's findings as the basis for support. Commissioner Andrews seconded the motion.
Motion carried 4:0

County Manager Zinser stated a letter will be sent to Attorney Maher the next day or two.

5. NEW BUSINESS

- a. HR Manager Christine Bean to present new hires/transfers:

- To seek hiring approval of Jillian Belleard in the position of Reserve Public Safety Instructor III in the Training Center with an effective date of October 20, 2025

MOTION: Commissioner Ring moved to approve the hiring of Jillian Belleard in the position of Reserve Public Safety Instructor III in the Training Center with an effective date of October 20, 2025. Commissioner Andrews seconded the motion.
Motion carried 4:0

Commissioner Ring inquired about the starting pay for a reserve Public Safety Inspector III. Fire Administrator Roger Hooper confirmed that the starting pay is \$24.00 per hour. County Manager Zinser stated that an adjustment to the starting pay is being looked at soon.

- To seek transfer approval of Travis McDonald to the position of Reserve Public Safety Instructor III in the Training Center with an effective date of October 20, 2025

MOTION: Commissioner Ring moved to approve the transfer of Travis McDonald to the position of Reserve Public Safety Instructor III in the Training Center with an effective date of October 20, 2025. Commissioner Andrews seconded the motion.
Motion carried 4:0

- To seek hiring approval of Alex Jewett in the full-time position of Corrections Officer in the Sheriff's Office with an effective date of October 27, 2025

MOTION: Commissioner Ring moved to approve the hiring of Alex Jewett in the full-time position of Corrections Officer in the Sheriff's Office with an effective date of October 27, 2025. Commissioner Andrews seconded the motion.
Motion carried 4:0

- b. Updated Facilities Supervisor job description

County Manager Zinser discussed the updated job description for the Facilities Supervisor position. He clarified that this is an existing position under the MSEA contract, last filled around 2005–2006, and included in the current budget to support new facilities coming online, such as the Training Center anticipated for January. The position will be posted internally, with the potential for promotion from current staff. County Manager Zinser emphasized that the role will help establish clear chains of command and oversee building systems.

Rick deRochemont, Facilities Director, added that the position is critical for managing HVAC systems, maintenance, and operational oversight as new buildings are integrated. No board approval is required since the position already exists, but the board was informed for awareness.

6. OLD BUSINESS

Commissioner Ring raised a question regarding the placement of the old granite sign. County Manager Zinser confirmed the sign will be relocated on the island near the Sheriff's Office. Additional new signage will be installed at key locations, including the entrance at Route 4 and Layman Way, and midway down to direct traffic into the new area. Fire Administrator Roger Hooper was asked to provide printed visuals of the new signs for the Commissioners' review.

7. TO CONDUCT AN EXECUTIVE SESSION ON PERSONNEL ISSUES PURSUANT TO 1 M.R.S.A. § 405 (6) (A), ACQUISITION OF REAL PROPERTY OR ECONOMIC DEVELOPMENT PURSUANT TO 1 M.R.S.A. § 405 (6) (C), LABOR NEGOTIATIONS PURSUANT TO 1 M.R.S.A. § 405 (6) (D) AND CONSULTATION WITH LEGAL COUNSEL PURSUANT TO 1 M.R.S.A. § 405 (6) (E), REVIEW OF CONFIDENTIAL RECORDS PURSUANT TO 1 M.R.S.A. § 405 (6) (F)

a. Executive Session pursuant to 1 M.R.S.A. §405 (6) (A) Personnel matter - continue evaluation and contract review of County Manager

Motion: Commissioner Clark motioned to enter executive session pursuant to 1 M.R.S.A. § 405 (6) (A). Commissioner Andrews seconded the motion.

Motion carried 4:0.

Motion: Commissioner Clark motioned to come out of executive session. Commissioner Andrews seconded the motion.

Motion carried 4:0

Motion: Commissioner Clark moved to approve the new contract for County Manager Zinser effective January 1, 2026, through December 31, 2030. Commissioner Andrews seconded the motion.

Motion carried 4:0

8. PUBLIC COMMENT(S) ON ANY ITEM(S)

None.

9. ADJOURN

Motion: Commissioner Clark motioned to adjourn. Commissioner Ring seconded the motion.

Motion carried 4:0

Meeting adjourned at 6:25pm.

Respectfully Submitted,

Patricia Murray
Executive Assistant to the County Manager