

COMMISSIONERS' MEETING

September 2, 2026

The regular meeting of the York County Commissioners was held on Wednesday, September 2, 2026, at 4:30 PM at the York County Government Building in Alfred.

COMMISSIONERS PRESENT:

Richard R. Dutremble
Richard Clark
Robert Andrews
Justin Chenette
Donna Ring

COMMISSIONERS ABSENT: None.

County Manager Greg Zinser, Deputy County Manager/HR Director Linda Hutchins-Corliss, Facilities Director Rick deRochemont, EMA Director Art Cleaves, EMA Deputy Director Megan Arsenault (via Zoom), Sheriff William King, Finance Director Lori Lemieux, and RTC Director Rod Hooper, were present at the meeting.

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ITEM

1. PUBLIC COMMENT(S) ON ANY ITEM(S)

None.

2. MINUTES OF THE FOLLOWING MEETINGS

- a. Commissioners' meeting of August 5, 2026

MOTION: Commissioner Andrews moved to approve the minutes of August 5, 2026, as amended. Commissioner Chenette seconded the motion.

Motion carried 5-0

3. TO APPROVE TREASURER'S WARRANTS

- a. Warrants to be approved on August 5, 2026, in the amount of \$623,426.51

MOTION: Commissioner Clark moved to approve the warrant dated August 5, 2026, in the amount of \$623,426.51. Commissioner Andrews seconded the motion.

Motion carried 5-0

- b. Warrants to be approved on August 12, 2026, in the amount of \$2,279,361.42

MOTION: Commissioner Clark moved to approve the warrant dated August 12, 2026, in the amount of \$2,279,361.42. Commissioner Andrews seconded the motion.

Motion carried 5-0

- c. Warrants to be approved on August 19, 2026, in the amount of \$404,314.21

MOTION: Commissioner Clark moved to approve the warrant dated August 19, 2026, in the amount of \$404,314.21. Commissioner Andrews seconded the motion.

Motion carried 5-0

- d. Warrants to be approved on August 26, 2026, in the amount of \$548,409.75

MOTION: Commissioner Clark moved to approve the warrant dated August 26, 2026, in the amount of \$548,409.75. Commissioner Andrews seconded the motion.

Motion carried 5-0

4. TO HEAR ANY REPORTS FROM THE COUNTY COMMISSIONERS

None.

5. NEW BUSINESS

- a. Deputy County Manager/H.R. Director Linda Hutchins-Corliss to present New Hires/Transfers:
 - i. To seek transfer approval of Mia Behrenhouser from the position of Legal Secretary to the position of Trial Manager in the District Attorney's Office with an effective date of August 17, 2026.

MOTION: Commissioner Clark moved to approve the transfer of Mia Behrenhouser from the position of Legal Secretary to the position of Trial Manager in the District Attorney's office with an effective date of August 17, 2026. Commissioner Andrews seconded the motion.

Motion carried 5-0

- ii. To seek hiring approval of Beatrix Dorm in the position of Per Diem Registered Nurse in the Integrated Medical and Behavioral Health Division with an effective date of August 24, 2026.

MOTION: Commissioner Clark moved to approve the hiring of Beatrix Dorm in the position of Per Diem Registered Nurse in the Integrated Medical and Behavioral Health Division with an effective date of August 24, 2026. Commissioner Andrews seconded the motion.

Motion carried 5-0

- iii. To seek hiring approval of Nicole Hoffman in the position of Clinical Director Behavioral Health in the Integrated Medical and Behavioral Health Division with an effective date of September 8, 2026.

MOTION: Commissioner Clark moved to approve the hiring of Nicole Hoffman in the position of Clinical Director Behavioral Health in the Integrated Medical and Behavioral Health Division with an effective date of September 8, 2026. Commissioner Andrews seconded the motion.

Motion carried 5-0

- iv. To seek hiring approval of Jennifer Clapp in the position of Licensed Behavioral Health Professional in the Integrated Medical and Behavioral Health Division with an effective date of September 8, 2026.

MOTION: Commissioner Clark moved to approve the hiring of Jennifer Clapp in the position of Licensed Behavioral Health Professional in the Integrated Medical and Behavioral Health Division with an effective date of September 8, 2026. Commissioner Andrews seconded the motion.
Motion carried 5-0

- v. To seek hiring approval of Dwight Emmons in the position of Reserve Disaster Assistance Responder II in the EMA Office with an effective date of September 8, 2026.

MOTION: Commissioner Clark moved to approve the hiring of Dwight Emmons in the position of Reserve Disaster Assistance Responder II in the EMA Office with an effective date of September 8, 2026. Commissioner Andrews seconded the motion.
Motion carried 5-0

- vi. To seek hiring approval of Daniel Krampetz in the position of Reserve Disaster Assistance Responder II in the EMA Office with an effective date of September 8, 2026.

MOTION: Commissioner Clark moved to approve the hiring of Daniel Krampetz in the position of Reserve Disaster Assistance Responder II in the EMA Office with an effective date of September 8, 2026. Commissioner Andrews seconded the motion.
Motion carried 5-0

- vii. To seek hiring approval of Zachary Finn in the position of Reserve Hazmat Technician I in the EMA Office with an effective date of September 8, 2026.

MOTION: Commissioner Clark moved to approve the hiring of Zachary Finn in the position of Reserve Hazmat Technician I in the EMA Office with an effective date of September 8, 2026. Commissioner Andrews seconded the motion.
Motion carried 5-0

- viii. To seek hiring approval of Madison Smith in the position of full time Corrections Officer in the Sheriff's office with an effective date of September 8, 2026.

MOTION: Commissioner Clark moved to approve the hiring of Madison Smith in the position of full time Corrections Officer in the Sheriff's office with an effective date of September 8, 2026. Commissioner Andrews seconded the motion.
Motion carried 5-0

- ix. To seek hiring approval of Mason Bors in the position of full time Corrections Officer in the Sheriff's office with an effective date of September 14, 2026.

MOTION: Commissioner Clark moved to approve the hiring of Mason Bors in the position of full time Corrections Officer in the Sheriff's office with an effective date of September 14, 2026.

Commissioner Andrews seconded the motion.

Motion carried 5-0

HR Director/Deputy County Manager Hutchins-Corliss reported that the Jail currently has approximately 36 full-time Corrections Officers. Approval of the proposed hires would increase staffing to 38 officers, with an additional four to five candidates currently completing pre-employment requirements and expected to be presented at a future meeting.

- a. Review and possible award of HVAC Maintenance bid

County Manager Zinser presented the HVAC maintenance contract bid, noting the proposed three-year agreement totals approximately \$155,000 across County buildings and does not yet include the Recovery Center, which may be added in a future contract amendment.

Facilities Director Rick deRochemont was available to answer any questions. He stated that AAA Energy Service Company, the current vendor, has provided satisfactory service and recommended continuing with the company.

In response to Commissioner questions, Director deRochemont explained that the contract covers preventive maintenance and repairs as needed, including quarterly service and filter replacements, and does not include equipment replacement. He also noted that the proposed bid represents an 8% increase over the previous three-year contract, which totaled approximately \$131,000. Commissioners expressed satisfaction with the vendor's past performance and had no further concerns.

MOTION: Commissioner Clark moved to accept the HVAC Maintenance proposal from AAA Energy Service in the amount of \$154,988.00 as presented. Commissioner Andrews seconded the motion.

Motion carried 5-0

- b. New position approval for Training Center Operations Coordinator per FY27 budget

County Manager Zinser presented the proposed Training Center Operations Coordinator position, noting it was included in the FY27 budget. He explained that additional time was needed to define the role's responsibilities and its interaction with the school, instructors, and training programs. County Manager Zinser stated that the position is similar to other county office manager positions, is non-union, and includes the standard benefits associated with county employment.

Commissioner Ring expressed concern regarding the salary and benefits associated with the proposed position. She reiterated her longstanding position that the County's benefit structure should be reviewed and stated that, until such a review is completed, she would not support the creation of additional management positions.

Commissioner Chenette asked for clarification regarding the duties of the proposed Training Center Operations Coordinator, specifically the responsibility for managing student enrollment, registrations, and withdrawals. He inquired whether the Training Center currently uses, or plans to use, software or AI tools to support these functions, noting that the operation appears similar to administering a college program.

RTC Director Roger Hooper responded that the Training Center recently implemented a platform called Learning Stream, which provides registration management, billing, student recordkeeping, class roster management, and related administrative functions similar to those used by colleges and other educational institutions.

Commissioner Ring asked whether RTC Director Hooper is currently the only full-time employee at the Training Center.

RTC Director Hooper confirmed that he is presently the Training Center's only full-time employee.

County Manager Zinser clarified that, while other County and partner agency personnel currently work from the Training Center building, RTC Director Hooper is the only full-time employee assigned to the Training Center itself. He further noted that the County plans to fill an EMS Coordinator position, previously approved in the budget but not yet hired, which would become the next Training Center-related position to be filled.

**MOTION: Commissioner Chenette moved to approve the Training Center Operations Coordinator position for the FY27 budget. Commissioner Andrews seconded the motion.
Motion carried 4-1 with Commissioner Ring opposed**

6. OLD BUSINESS

Commissioner Clark raised concerns regarding a recent Zoom disruption and requested that staff explore measures to prevent similar incidents during future meetings. While emphasizing the importance of maintaining public access and participation, he suggested reviewing available security options, such as requiring participants to register or obtain passcodes in advance. He noted that this was not the first occurrence and urged the County to investigate potential solutions to better protect the meeting process.

County Manager Zinser will seek solutions.

7. TO CONDUCT AN EXECUTIVE SESSION ON PERSONNEL ISSUES PURSUANT TO 1 M.R.S.A. § 405 (6) (A), ACQUISITION OF REAL PROPERTY OR ECONOMIC DEVELOPMENT PURSUANT TO 1 M.R.S.A. § 405 (6) (C), LABOR NEGOTIATIONS PURSUANT TO 1 M.R.S.A. § 405 (6) (D) AND CONSULTATION WITH LEGAL COUNSEL PURSUANT TO 1 M.R.S.A. § 405 (6) (E), REVIEW OF CONFIDENTIAL RECORDS PURSUANT TO 1 M.R.S.A. § 405 (6) (F)

- a. Executive Session pursuant to 1 M.R.S.A. §405 (6) (A) Personnel matters

**Motion: Commissioner Clark moved to enter executive session pursuant to 1 M.R.S.A. § 405 (6) (A) to consider personnel matters. Commissioner Andrews seconded the motion.
Motion carried 5-0.**

Motion: Commissioner Clark moved to come out of executive session. Commissioner Andrews seconded the motion.

Motion carried 5-0

Motion: Commissioner Clark moved to approve the request for a Leave of Absence for the period of August 18, 2026, through October 1, 2026. Commissioner Andrews seconded the motion.

Motion carried 5-0

8. PUBLIC COMMENT(S) ON ANY ITEM(S)

None.

9. ADJOURN

Motion: Commissioner Clark moved to adjourn. Commissioner Andrews seconded the motion.

Motion carried 5-0

Meeting adjourned at 5:03pm.

Respectfully Submitted,

Patricia Murray, Executive Assistant to the County Manager