



*Robert L. Andrews  
Vice-Chairperson  
District 1*

*Richard R. Dutremble  
Chairperson  
District 2*

*Justin Chenette  
District 3*

*Donna L. Ring  
District 4*

*Richard Clark  
District 5*

**COUNTY COMMISSIONERS  
COUNTY OF YORK**

45 Kennebunk Road  
Alfred, Maine 04002

(207) 459-2313  
Fax (207) 324-9494

[www.yorkcountymaine.gov](http://www.yorkcountymaine.gov)

*Gregory T. Zinser  
County Manager*

*Kathryn A. Dumont  
Assistant to the Manager*

*Lorene B. Lemieux  
Finance Director*

*Linda Hutchins- Corliss  
Deputy County Manager  
Human Resource Director*

**AGENDA FOR THE REGULAR MEETING  
OF WEDNESDAY, May 7, 2025  
AT 4:30 P. M. IN THE YORK COUNTY GOVERNMENT BUILDING  
LOCATED AT 149 JORDAN SPRINGS ROAD, ALFRED, ME  
(TO BE HELD IN THE COMMISSIONERS' MEETING ROOM)**

**ZOOM LINK:**

<https://us02web.zoom.us/j/89279554782?pwd=eQoliSTY7QG7po1RHLLagtY3dx7EnJ.1>

**YOU ARE INVITED TO RISE AND SALUTE THE FLAG OF THE UNITED STATES**

**05-07-2025      ITEM**

**1      PUBLIC COMMENT(S) ON ANY ITEM(S)**

**2      TO APPROVE TREASURER'S WARRANTS**

- a. Warrants to be approved on April 9, 2025 in the amount of \$956,111.18
- b. Warrants to be approved on April 16, 2025 in the amount of \$4,001,206.34
- c. Warrants to be approved on April, 23, 2025 in the amount of \$760,377.28
- d. Warrants to be approved on April 30, 2025 in the amount of \$476,476.78

**4      TO HEAR ANY REPORTS FROM THE COUNTY  
COMMISSIONERS**

**5      NEW BUSINESS**

- a. Deputy County Manager/H.R. Director Linda Hutchins-Corliss to present new hires/transfers:

- i. To seek hiring approval of Marilyn Mitchell in the full-time position of Deeds Clerk in the Deeds Office with an effective date of hire of May 12, 2025.
  - ii. To seek hiring approval of Wendy Staples in the full-time position of Deeds Clerk in the Deeds Office with an effective date of hire of May 27, 2025
  - iii. To seek hiring approval of Denise Darcy in the full-time position of Legal Secretary in the District Attorney's Office with an effective date of hire of May 12, 2025
  - iv. To seek hiring approval of Louise Pridham in the full-time position of Legal Secretary in the District Attorney's Office with an effective date of hire of May 12, 2025
  - v. To seek hiring approval of Vanessa Folk in the full-time position of Legal Secretary in the District Attorney's Office with an effective date of hire of May 19, 2025
  - vi. To seek hiring approval of Mia Behrenshouser in the full-time position of Legal Secretary in the District Attorney's Office with an effective date of hire of June 16, 2025
  - vii. To seek approval of transfer of Michaela Susbury from full-time Victim Witness Advocate in the District Attorney's Office to full-time Victim Witness Director in the District Attorney's Office with a date of transfer of May 12, 2025
  - viii. To seek approval of Richard Gibbs in the position of full-time Corrections Officer in the Sheriff's Office with a date of hire of May 19, 2025
- b. To review and approve the job description for Facilities Operations Specialist
  - c. To award CAD/RMS contract
  - d. Discussion of York County Shelter closing

## **6 OLD BUSINESS**

- 7 TO CONDUCT AN EXECUTIVE SESSION ON PERSONNEL ISSUES PURSUANT TO 1 M.R.S.A. § 405 (6) (A), ACQUISITION OF REAL PROPERTY OR ECONOMIC DEVELOPMENT PURSUANT TO 1 M.R.S.A. § 405 (6) (C), LABOR NEGOTIATIONS PURSUANT TO 1 M.R.S.A. § 405 (6) (D) AND CONSULTATION WITH LEGAL COUNSEL PURSUANT TO 1 M.R.S.A. § 405 (6) (E), REVIEW OF CONFIDENTIAL RECORDS PURSUANT TO 1 M.R.S.A. § 405 (6) (F)**
  - a. Executive session on personnel issue pursuant to 1 M.R.S.A. § 405 (6) (A).

## **8 PUBLIC COMMENT(S) ON ANY ITEM(S)**

## **9 ADJOURN**